NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)
Plot No. DG/13, Premises No. 04-3333, Action Area – ID,
New Town, Kolkata – 700156

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**Memo No. 7088/NKDA/Engg/EE (R&B)/600/2026** **Date: 06/11/2026**

# NOTICE INVITING e-TENDER

**Notice Inviting e-Tender No. 37/EE(R&B)/NKDA/2026-27 ( Sl No. 01,02,&03)**

Executive Engineer (Roads & Building), New Town Kolkata Development Authority invites percentage rate e-Tender on behalf of NKDA from resourceful, reliable, bona-fide and experienced agencies / companies / concerns working under KMDA, NKDA, WB HIDCO, KMDA, KMC and other Govt. Departments having experience in similar nature of Roads works are requested to submit their offer for the work detailed below.

**Name of work:- 1. " Development of Street no 855, 853, 843, 849 & 841 by strengthening with Paver Block At Action Area -III, Newtown, Kolkata under NKDA.**
**2. Development of Street Number 106 by strengthening with paver block Action Area -I, Newtown, Kolkata under NKDA.**
**3. Development of street no 686, 684, 690, 727, 688, 678, 715, 711, 713, 723, 694, 743, 735, 680, 700, 749, 747 of total length 2750.00 mtr. at Action Area - II-D, New Town, Kolkata under NKDA**

**Name of Scheme:**

| PARTICULAR | | DATE & TIME |
|---|---|---|
| Date of Issue of NIT. | : | **06.11.2026** |
| Document download start date. | : | **07.11.2026 from 10.00 A.M.** |
| Document download end date & time. | : | **27.11.2026 upto 1.00 P.M.** |
| Bid submission start date. | : | **07.11.2026 from 10:00 A.M.** |
| Pre- Bid Meeting Conference Room of New Town Kolkata Development Authority (NKDA) 3Rd Floor | | -- |
| Last date of Online submission of Technical Bid and Financial Bid. | : | **27.11.2026 upto 1.00 P.M.** |
| Opening of Technical Bid at the Conference Board Room of New Town Kolkata Development Authority (NKDA) | : | **30.11.2026 at 1.00 P.M.** |
| Opening of Financial Bid at the Conference Board Room of New Town Kolkata Development Authority (NKDA) | : | Will be intimated in due course |
| Validity of bid. | : | **120 days** w.e.f the date of opening of Financial bid. |
| Completion Period of the work | : | **30 Days** |
| Defect Liability Period | : | 03 Years date Completion of the work. ( Sl No. 01 &02)<br>For (Sl No. 03) 01 Year date completion of the work. |
| Detailed Tender Document can be downloaded from NKDA website/ wbtenders.gov.in. | : | www.nkdamar.org& www.wbterders.gov.in |

1) In the event of e-filling, intending bidder may download the tender documents from the website http://wbtenders.gov.in directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. **3975-F(Y)** dated 28th July, 2016 (Annexure-A).
   (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
   (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of **"New Town Kolkata Development Authority"** payable at **"Kolkata".**

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website http://Wbtender.gov.in.

3) **FOR**

The Executive Engineer (Roads & Building) invites Online (e-Tender) percentage rate percentage rate e-Tender on behalf of Superintending Engineer, NKDA in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient technical credential on execution of similar nature of work. The details are given below. The details are given below:

| | | | |
|---|---|---|---|
| | Name of work | : | **Name of work:- 1. " Development of Street no 855, 853, 843, 849 & 841 by strengthening with Paver Block At Action Area -III, Newtown, Kolkata under NKDA.**<br>**2. Development of Street Number 106 by strengthening with paver block Action Area -I, Newtown, Kolkata under NKDA.**<br>**3. Development of street no 686, 684, 690, 727, 688, 678, 715, 711, 713, 723, 694, 743, 735, 680, 700, 749, 747 of total length 2750.00 mtr. at Action Area - II-D, New Town, Kolkata under NKDA** |
| | Location of Work | : | New Town Kolkata |
| | Estimated Cost of work | : | **1. Rs. 1,41,76,881.00**<br>**2. Rs. 1,13,29,835.00**<br>**3. Rs. 1,03,89,743.00** |
| | Completion Period | : | **30 Days** |
| | Earnest Money | | **1. Rs. 2,83,538.00**<br>**2. Rs. 2,26,597.00**<br>**3. Rs. 2,07,795.00** |
| | Tender Inviting Authority | : | Executive Engineer (Roads & Building), NKDA |
| | Eligibility Criteria for "Pre Qualification" | : | 1. Intending tenderers should produce credentials of a similar nature of work of the minimum value of 40% of the estimated amount put to tender during 5(five) years prior to the date of issue of this tender notice; or<br>**OR**<br>**2.** Intending tenderers should produce credentials of 2 (two) similar nature of work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,<br>**OR**<br>**3.** Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above, In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. in the last Five Financial years from the date of issue of NIT in any Government/Semi Government /Undertakings/ Autonomous/ Statutory bodies/ Local Bodies. Credentials/completion certificate/ payment certificate of any sub-contract work shall not be accepted.<br>N.B.: - Nature of work, Estimated amount, Date of Completion of project and detail communicational address of client must be indicated in the credential certificate.<br>**4.** Average Annual Turn Over from Contracting business for the past 3 (Three) Financial Years should be equal to or more than **50% of Rs. Amount put to tender** from Contracting Business. Audited Balance Sheet (authenticated by a chartered accountant) shall have to be submitted in support of Annual Turnover. |

**5. Statutory Documents:**

a. Copies of registration detail of the Firm
b. ESI & EPF Registration Certificate with current updated challan, Trade Lisence Copy of pan card
c. Latest 03 (three) years Income Tax return,
d. GST registration No. with relevant document.
e. Audited Balance Sheet of last 3 Financial years.
f. Sample format for affidavit & F**orm-III details of the bidder.**
g. Document regarding Engagement of at least one Civil Engine (Diploma/degree holder) for Engineering supervisor of the wo attached with the firm should be uploaded.

**FINANCIAL CAPABILITY**

**I) Available liquid assets (aggregate of working capital. cash in hand, uncommitted Bank Guarantees) and /or credit facilities should not be less than 10% of the estimated cost put to tender(in case of Sole Firm). In this respect, the bidder must attach necessary documents with the application. In case of Joint Venture Available liquid assets –**

**a) For all partners combined not less than 10% of the estimated cost put to tender**

**b) For each Partner, not less than 3% of the estimated cost put to tender and**
**c) For one partner not less than 6% of the estimated cost put to tender.**

**6. Intending contractors / tenderers must be financially sound and have their Own machineries. Conclusive proof A) of Ownership of machineries in working condition shall have to be submitted with this tender. Agreement in respect of the machineries offered for the said tender shall be duly executed and notarized before a Notary Public, as stipulated in the Notice Inviting Tender (NIT). The name of the work, as mentioned in the said NIT, must be clearly specified in the notarized Agreement.**

**Agency must have own running WMM Plant Tandem Roller of 08 to 10 M.T. premixed at suitable place where in laying & rolling along with the, aggregate & mixed metal according as per schedule MORTH & Specification.**

**7. Plate compactor/of 1.5 to 2 MT plate vibrator&. of impact force with heavy steel base plate & Tandem Roller& 10 Ton. Document regarding arranged/owned by the intending tenders is to be submitted.**

**<u>For SL No. 03</u> Agency must have own or arrange through lease hold registered agreements running Mobile Hot Mix Plant (Light Duty) ( Tandem Roller Roller, Tar-bolar etc.) premixed at suitable place where in minimum temperature of laying & rolling along with the temperature of bitumen, aggregate & mixed metal according to the viscosity grade must be sustained as per schedule.**

**8. In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CB / 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account for the last 03 (three) years should be submitted in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.**

a. **The Prospective bidders or any of their constitute partner shall neither have abandonment or rescission will be considered as disqualification towards eligibility. A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the technical bid shall be treated as non- responsive.**

b. The Contractors shall also abide by the provision of the child labour (Prohibition and regulation Act.1986). No labour below the specified age (as per G.O.) shall be

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| | | | employed on the work.<br>c. If any defect / damage is detected during this period as mentioned above and relevant clause, the contractor shall make the same good at his own expense to the satisfaction of the of the Engineer-in-Charge or in default the Engineer-in-Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer-in-Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor.<br>d. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 05 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. **(A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.**) |
| 1. | Earnest Money Deposit | **:** | **2% of amount put to tender**<br>**THE EARNEST MONEY SHALL BE DEPOSITED BY THE BIDDER ELECTRONICALLY:**<br>The Earnest Money shall be deposited by the bidder online-through his net banking enabled bank account, maintained at any bank or through any bank by generating NEFT /RTGS challan from the e-tender portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank to the Beneficiary Bank Account No. The name of Beneficiary bank (at present ICICI Bank), Account No. & IFSC Code are given in the e-tender portal. The details of deposition of EMD can be obtained from the following link,<br>**"wbtenders.gov.in  Home Page  Bidders Manual Kit Help for on-line receipt and refund of EMD"**<br>Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.<br>Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD and Bid can be submitted only after receipt of EMD.<br>**NOTE:** Earnest money through offline instruments like Bank Draft, Pay Order etc. will not be accepted for e-tender procurement of this office. |
| 2. | Bid document Requisition | **:** | Bid Document is available in the NKDA's official website and www.wbtenders.gov.in. Bidders who have registered with **National Informatics Centre (NIC)** can participate in the tender. Interested bidders shall register with NIC in advance. Necessary assistance can also be obtained from the Office of the EE, NKDA (Tender Inviting Authority). Document requisition shall be done as per instruction given in ITB. |
| 3. | Document download start date | **:** | 07.11.2026 from 10.00 A.M. |
| 4. | Document download end date & time | | 27.11.2026 upto 1.00 P.M. |
| 5. | Bid submission start date | **:** | 07.11.2026 from 10:00 A.M. **through E-portal.** It may be reiterated that the bidders shall submit the technical and financial bid only through online by following online bid submission procedure. |
| 6. | Last date of Online submission of Technical Bid and Financial Bid. | **:** | **On 27.11.2026 upto 1.00 P.M** |

| | | | |
|---|---|---|---|
| 7. | Opening of technical bid | : | **On 30.11.2026** at 1**:00 P.M..** the Office of the Executive Engineer, (Roads & Building),New Town Kolkata Development Authority, Administrative building Plot No – DG/13, Premises No – 04-3333, Action Area-ID, New Town, Kolkata - 700156 |
| 8. | Technical Bid Evaluation | : | The technical bid will be evaluated by the tender evaluation committee of NKDA. |
| 9. | Date and time of opening of Financial Bid submitted online of only the technically qualified bidders | : | **To be intimated via email after evaluation of Technical Bid.** |
| 10. | Financial Bid | : | Rate shall be quoted in **percentage above/less/at par** against the tender value |
| 11. | Validity of Bid | : | 120 days from the date of Last submission of Bid |
| 12. | E-Tender registration and bidding | : | **ONLINE BIDS:**<br>The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below:<br>Online Tenders can be submitted by logging in www.wbtenders.gov.in<br>**ONLINE BID SUBMISSION:**<br>The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e uploading of the documents complete in all respect by following the Online Bid submission procedure. |
| 13. | Important Instructions | : | Names of the technically qualified bidders as per the bid criteria after verification & evaluation will be displayed in the e-portal, this office notice board and official website.<br>The financial bid documents of the technically qualified bidders will only be opened.<br>List of Financial comparison chart of bidders will be published subsequently after opening the financial bid. EE (R&B), NKDA (TIA) reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reasons whatsoever.<br>All duties, taxes, royalties, cess, including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.<br>The intending bidders are requested to inspect the work site before quoting their rates. |

**Executive Engineer**
**(Roads & Building**
**New Town Kolkata Development Authority**

**Memo No.7088/ NKDA/Engg/EE (R&B)/600/2026** **Date: 06/11/2026**

Copy forwarded for information to:-
1. Chief Executive Officer, NKDA.
2. Chief Engineer, NKDA
3. Superintendent Engineer, NKDA.
4. Finance Office, NKDA.
5.Assistant Engineer (Roads & Building), NKDA.
6.Sr. Accountant / Cashier, NKDA.
7.P.A to Hon'ble Chairman, NKDA.
8.Office Notice Board.
9.Official Website of NKDA (www.nkdamar.org) & Govt. of W.B (www.wbtenders.gov.in)

**Executive Engineer**
**(Road& Building)**
**New Town Kolkata Development Authority**

## INFORMATION TO THE BIDDERS (ITB)

**1. Request for Tender**

Request for tender paper is to be placed online only through the NKDA Website/ www.wbtenders.gov.in

**2. Submission of Tender**

The tender will be submitted in two bid system i.e. Technical bid & Financial bid.

**3. Online Bid submission procedure**

i. *Registration of Contractor:* Agencies/Bidders who are interested in participating NKDA's e-tenders will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in. They are requested to contact to the toll-free **Help-line No. 1800 3070 2232 of National Informatics Centre** for registration, computer setting and other clarification on e-tendering.

ii. *Digital Signature certificate (DSC):* Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount.

iii. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website www.wbtenders.gov.in using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. ***Submission of Tenders****:* General process of submission, Tenders are to be submitted through online to the stipulated website in two folders at a time for each work, one in Technical Bid & the other is Financial Bid before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

***A. Technical Bid:***

The Technical bid should contain scanned copies of the following **(all in PDF file)** and uploaded under "Other Important Document (OID)" of the e-tender portal.

1. NIT (Properly upload the same Digitally Signed).
2. Condition of Contract
3. Scanned Copy of documents towards Earnest Money Deposit (EMD) as prescribed in the NIT.
4. Duly Filled in Affidavit as given under Annexure-I
5. Duly Filled in Completion certificate by the bidder which only is actual applicable for credential in the tender under Annexure-II

AND

All the documents as given under **TECHNICAL BID (Clause 3.1.1 Mandatory Documents)**

**Note: - Failure of submission of any of the above-mentioned documents (as applicable) will render the tender is liable to be rejected.**

***B. Financial Bid:***

The financial proposal should contain the following documents in **one cover** (folder) i.e. **Bill of quantities (BOQ):**

The contractor is to quote the rate **(Offering Above/Below/At par)** online through Computer only in the space marked for quoting rate in the **BOQ**. Only downloaded copies of the above documents are to be uploaded in **(Excel file)** Digitally Signed by the contractor.

## 3.1 TECHNICAL BID

### 3.1.1 Mandatory Documents

**3.1.2** Document regarding Engagement of at least one Civil Engineer (Diploma/degree holder) for Engineering supervisor of the work attached with the firm should be uploaded.

Relevant documents must be uploaded online for participating in this tender. If the relevant documents are not submitted online within the stipulated date & time, then bid of the applicant shall summarily be rejected and the bid offer shall not be opened. The Details of Mandatory Documents are given below:

i) Copies of documents defining Name and address, registration detail of Firm / Company / Agency

ii) Completion certificate along with details of similar type of project/job under any Government / Semi Government / Undertakings / Autonomous / Statutory bodies/ Local bodies, with requisite single tender value

a. Copies of registration detail of the Firm
b. ESI & EPF Registration Certificate with current updated challan, Trade Lisence Copy of pan card
c. Latest 03 (three) years Income Tax return,
d. GST registration No. with relevant document.
e. Audited Balance Sheet of last 3 Financial years.
**f.** Sample format for affidavit & F**orm-III details of the bidder.**
g. Document regarding Engagement of at least one Civil Engineer (Diploma/degree holder) for Engineering supervisor of the work attached with the firm should be uploaded.

**FINANCIAL CAPABILITY**

**I) Available liquid assets (aggregate of working capital. cash in hand, uncommitted Bank Guarantees) and /or credit facilities should not be less than 10% of the estimated cost put to tender(in case of Sole Firm). In this respect, the bidder must attach necessary documents with the application. In case of Joint Venture Available liquid assets –**

**a) For all partners combined not less than 10% of the estimated cost put to tender**

**b) For each Partner, not less than 3% of the estimated cost put to tender and**
**c) For one partner not less than 6% of the estimated cost put to tender.**

**9. Intending contractors / tenderers must be financially sound and have their Own machineries. Conclusive proof A) of Ownership of machineries in working condition shall have to be submitted with this tender. Agreement in respect of the machineries offered for the said tender shall be duly executed and notarized before a Notary Public, as stipulated in the Notice Inviting Tender (NIT). The name of the work, as mentioned in the said NIT, must be clearly specified in the notarized Agreement.**

**Agency must have own running WMM Plant Tandem Roller of 08 to 10 M.T. premixed at suitable place where in laying & rolling along with the, aggregate & mixed metal according as per schedule MORTH & Specification.**

**10. Plate compactor/of 1.5 to 2 MT plate vibrator&. of impact force with heavy steel base plate & Tandem Roller& 10 Ton. Document regarding arranged/owned by the intending tenders is to be submitted.**

**Note: The tender will be summarily rejected if any of these documents are not submitted online.**

**For SL No. 03 Agency must have own or arrange through lease hold registered agreements running Mobile Hot Mix Plant (Light Duty) ( Tandem Roller Roller, Tar-bolar etc.) premixed at suitable place where in minimum temperature of laying & rolling along with the temperature of bitumen, aggregate & mixed metal according to the viscosity grade must be sustained as per schedule.**

In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CB / 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account for the last 03 (three) years should be submitted in favour of applicant. No other name along with applicant's name in such enclosure will be entertained

### 3.1.3 Additional Documents for the Bid (to be submitted in Non-Statutory Cover, A-2)

i) Registration details with any Government or Semi-Government or other organization.

ii) Documents of proof of ownership or hire of the machineries/equipments.

iii) Any other information to indicate Technical management competence.

### 3.1.4 THE EARNEST MONEY SHALL BE DEPOSITED BY THE BIDDER ELECTRONICALLY:

The Earnest Money shall be deposited by the bidder online-through his net banking enabled bank account, maintained at any bank or through any bank by generating NEFT /RTGS challan from the e-tender portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank to the Beneficiary Bank Account No. The name of Beneficiary bank (at present ICICI Bank), Account No. & IFSC Code are given in the e-tender portal. The details of deposition of EMD can be obtained from the following link,

**"wbtenders.gov.in  Home Page  Bidders Manual Kit Help for on-line receipt and refund of EMD"**

Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD and Bid can be submitted only after receipt of EMD.

**NOTE:** Earnest money through offline instruments like Bank Draft, Pay Order etc. will not be accepted for e-tender procurement of this office.

### 3.1.5 Average Annual Turnover

Average Annual Turnover during last 3 (three) years should be more than **50% of Estimated Amount Put to tender**

### 3.1.5.1 Technical :

The Agency should have successfully completed similar nature of Bituminous Roads work having **single** work with completion value of at least **40%** of the amount put to tender during last 05 (five) year in a single contract

**OR**

The Agency should have successfully completed similar nature of Bituminous Roads work having **02 (Two)** works with completion value of at least **30%** of the amount put to tender during last 05 (five) year in a single contract

**OR**

The Agency should produce credential of one single running work of similar nature which has been completed to the extent of **80% or more** and value of which is not less than the **40%** of **rupees amount put to tender** (In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency/ tenderer), in the last Five Financial years from the date of issue of NIT in any Government/Semi Government /Undertakings/ Autonomous/ Statutory bodies/ Local Bodies. Credentials/completion certificate/ payment certificate of any sub-contract work shall not be accepted **The completion certificate to be uploaded shall necessarily mention the Work Order & BOQ reference and date, date of commencement and date of completion of work, major items executed under the said work and final completed value of work** in the technical bid for verification of the credential**. Only Work Order or only Payment certificate shall not be treated as credential.** After opening the technical bid, the Tender Inviting Authority may request the bidders to submit any additional documents for any clarification (if necessary) before the opening of the financial bid. The same shall be communicated through email. The Technical Bid may be declared non-responsive if the requisite documents are not furnished by the bidder for ascertaining the Technical Credential.

**3.1.5.2 Form – I for fully (100 %) completed works during the last 5 (five) years from the date of NIT will only be accepted**. The tenderer should attach the said certificate under their signature along with the tender documents. The similar nature of work is mentioned in the Form-I, therefore agencies who have completion certificate against any of the works mentioned in Form-I shall be eligible for this tender.

**3.1.5.3** The Completion Certificate should be pertaining to the work specified in the NIT. The completion certificate should not be misleading the authority. If the completion certificate has mention on multiple nature of works executed by the agency in a single tender including the work specified in this NIT, then the value of the work as specified in this NIT will only be taken into account for evaluating the eligibility of the bidder. The decision of the authority in this respect is final and binding.

**3.1.5.4 Financial**

The average Annual Turn Over from contracting business for the past three financial years of the firm should be more than **50% of rupees amount put to tender** of the aggregate cost of works in which the contractor intends to participate. Annual Turnover statement shall be submitted in the Form-II in addition to the Audited Balance Sheet of the last three financial years authenticated by Chartered Accountant.

**3.1.6** If the applicant is an authorized signatory, he should submit document of authorization (Power of Attorney) in his favour along with the application. In case of Partnership firm, copies of the partnership deed are to be submitted along with the tender document.

**3.1.7 Penalty for suppression / distortion of facts:**

If any tenderer fails to produce the hard copies of the documents (especially Completion Certificates, audited balance sheets or any document which is vital for his eligibility), or any other documents within the specified time frame stated above or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of fact during any time of the tendering process or even after the issuance of work order, the tenderer will be suspended from participating in the tenders on e-Tender platform for a 2 (two) years. Additionally, the EMD submitted by the bidder shall be forfeited by the Tender Inviting Authority without assigning any reasons to the bidder.

**3.2 FINANCIAL BID:**

1. Single rate **(percentage above or below or at par)** shall be quoted in the Financial bid
2. The rate is to be quoted both in words and figures clearly in the specified space of the Tender form/ Financial bid Form.
3. The rate quoted by tenderer shall be inclusive of all elements of taxes (including GST) and duties, demands, etc. The tenderer shall include income tax as applicable, octroi if any, toll, ferry charges, local charges, royalties, turn over tax and all other charges as applicable while quoting the rate.
4. All other charges like insurance charges, freight etc as would be required for completion of the work shall also be included in the rate quoted. No claim whatsoever in this account shall be entertained.
5. Tax Invoice(s) needs to be issued by the supplier for raising claim for the bill under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.
6. If the quoted rate is below 20% less of the Estimated amount, Performance Security in the form of Bank Guaranty of 10% of the contract amount shall be submitted. The said bank Guarantee should be issued from any Nationalized /Scheduled Bank located in Kolkata.
7. The Quoted price is firm, inclusive of all applicable taxes and no escalation will be admissible during the pendency of the contract in the event of any increase of prices of materials or as a result of Government Notification.

**3.3 Taxes & duties to be borne by the Contractor**:

It may again be reiterated that Income Tax, Royalty, Construction Workers Welfare Cess and similar other statutory levy / cess etc. will have to be borne by the contractor while executing the work.

**3.4 Site inspection before submission of tender**:

Before submitting any tender, the intending tenderer should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect and no claim whatsoever will be entertained on this account afterwards.

**3.4.1 Conditional and incomplete tender**:

Conditional and incomplete tenders shall be summarily rejected.

**4.Acceptance of Tender:**

Lowest valid rate may be accepted; however, the undersigned does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reason.

**5.Security Deposit**

**5.1** 10% will be deducted from each RA bill as Security Deposit. The EMD shall be adjusted with the Security Deposit. The release of S.D. would be subject to satisfactory completion of work and after payment of final bill. Failure to execute proper work may lead to forfeited of Security Deposit.

**5.2** An application along with a prescribed format of this office to be submitted for release of S.D. for which the contractor should apply to the authority after settlement of final bill.

**5.3 Withdrawal of tender:**

A tender once submitted shall not be withdrawn within a period of 180 days from the opening of the financial bid of the tender. If a tenderer withdraws his tender within this period without any valid reason, the EMD shall be forfeited.

**6.<u>Other Terms & Conditions:</u>**

**6.1 E-Tendering:**

**ONLINE BIDS:**

The bidders interested to submit the bid Online shall get registered and obtain a digital signature as per the procedure prescribed below:

Agencies/Bidders who are interested in participating in NKDA's e-tenders will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in. They are requested to contact to the toll-free Help-line No. 1800 3070 2232 of National Informatics Centre for registration, computer setting and other clarification on e-tendering.

Online Tenders can be submitted by logging in www.wbtenders.gov.in.

**<u>ONLINE BID SUBMISSION:</u>**

The Bidders are required to submit the Technical and Financial Bid documents ONLINE by following the Online Bid submission procedure.

**<u>ONLINE BID SUBMISSION:</u>**

The Bidders are required to submit the Technical and Financial Bid documents ONLINE by following the Online Bid submission procedure.

**6.2** Tenderers/Authorized Representatives are requested to be present in person during the opening of technical and financial bids.

**6.3** The tender accepting authority may ask any tenderer to submit analysis to justify the rate quoted by the tenderer.

**6.4** The Agencies/contractor shall abide by all the labour welfare laws and their modifications from time to time, if any, within the contract period. Minimum labour wages act, labour facilities, E.S.I, P.F, Bonus facilities etc. should be provided as per latest Govt. order/Circulars. In no case, NKDA shall be held responsible for any eventualities in this regard including payment of wages to personnel deployed by the contractor.

**6.5** Tenderer can approach only the Tender Inviting Authority, NKDA for any clarification with respect to the tender.

**6.6** The decision of authority with respect to the tender is final and binding.

**6.7** All corrections in the tender should be signed with date by the Tenderer. Each of the Tender document and drawings must be signed by the Tenderer.

**6.8** The Contractor, whose tender is accepted shall within 15 (fifteen) days of issue of LOI has to submit formal agreement. If the contractor fails to perform the formalities as mentioned within the specified period, acceptance of the tender will be liable to be cancelled and the earnest money will be forfeited.

**6.9** Tenderers who will sign on Tender on behalf of a company or Firm must submit the relevant documents in respect of their competency to do so, failing which their tender will not be considered.

**6.10** After receipt of the Work Order, the successful Tenderer shall submit the work programme, Bar chart of execution of the work, establish site office and deploy Site Engineers/technical supervisors. He shall also maintain Work Order Copy, Drawings, schedule of work and tools & tackles at site to assists NKDA Engineers to carry out necessary checking and supervision of the work.

**6.11** If substandard works during the execution of work is detected, then the authority shall have right to direct the agency to re-do the work once again as per the specifications specified in the contract without claiming any additional cost, etc.

**6.12** The successful Tenderer shall have to start the work at site within 7 days after receipt of the work order failing which work order shall be cancelled with forfeiture of earnest money deposited with NKDA without assigning any reason.

**6.13** Sub-letting of the job is not permissible, and the Tenderer must submit one undertaking that he will not sub-let the job under any circumstances. If the authority comes to know that the agency has sub-let the work, then action shall be taken to terminate the contract and the SD money will be forfeited.

**6.14** All materials & workmanship shall be as per the approved quality and methodology.

**6.15** If there will be any ambiguity against any item of work and rate mentioned in the BOQ, then the corresponding item and its rate given in the latest PWD schedule of rates shall be considered for execution and payment thereof.

**6.16** An amount equal to 1% of the contract amount will be deducted from the RA bill / final bill on account of "the building and other construction work (regulation of employment and condition of service) Act, 1996" and "The building and other construction work welfare cess Act, 1996" apart from other statutory deductions from bills/ payment due.

**6.17** No mobilization advance will be paid to the contractor.

**6.18** Progressive payment will be paid in running account bill after satisfactory completion of work.

**6.19** Defect liability period starts from the date of completion of the work and release of Security Money (10% of the contract value) will be released as already specified.

**6.20** No escalation of cost is permissible.

**6.21** **Penalty for Delay:** The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor failing which, for any such cases no delay fine shall be imposed.

**6.22** The contractor shall submit photographs of the site before commencement of the work, at each of the various stages during the execution of the work and after completion of the work. All such photographs are to be submitted at the time of submission of the bill. No separate payment will be made to the contractor for such purpose.

**6.23** The Agency shall comply with all the rules and regulations regarding safety, security and other statutory obligations of its workers and the Authority will in no way be responsible in any manner in case of any miss-happening with their workers at any place.

**6.24** In case of any modification/addition/deletion of any item of the works as well as correction in drawings (if any) which has been pointed out during pre-bid meeting will be published by Tender Inviting Authority through publication of corrigendum in the web portal.

**6.25** The scope of work may be modified as per the discretion of the Authority and the contractor has to accept that modification within the sanctioned amount of the work.

**6.26** **Road dust control and compliance of Construction & Demolition Waste Rules:**

i) Ensure transportation of construction materials with proper covering.

ii) During construction activity the agency should follow 'construction Waste Rules'.

iii) Take adequate measures for dust control during construction activities.

**6.27** **Provision of blacklisting**:

i) Submission of false/ misleading credential or documents during the tender process.
ii) Inability to maintain the specification as mentioned in the tender document.
iii) Poor performance in execution of the work.
iv) Misconduct or noncompliance of the instruction of the authority.
v) Negligence /failure to maintain the work within the stipulated time frame during the defect liability period.

**6.28** **Termination of Contract/ Work Order:** The authority may terminate the contract/work order due to the following reasons.

i) Poor Progress of work.
ii) Poor Quality of work.
iii) Adoption of any unfair means during execution of work.
iv) Violation/Non-compliance of any instructions of the authority.

For termination of the contract/work, the authority will issue a 15 days' notice to the agency/contractor to make up the discrepancy/shortfall of the work as instructed by the authority, failing which the contract/work order will be terminated with forfeiture of E.M.D., S.D., Performance Security etc.

**6.29** **If there be any objection regarding prequalification of any Agency the same should be lodged online (e-mail) to Executive Engineer (Roads & Building), New Town Kolkata Development Authority within 48 (*forty eight*) hours from the date & time of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained**

**6.30** The successful Tendered whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by Executive Engineer (Roads & Civil), New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).

**6.31** Arbitration clause of WBF 2911(ii) stands deleted, Settlement of disputes & arbitration shall be according to the **'Memorandum'** for the modifications of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26th September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch.

**6.32** Any Corrigendum, notification in connection to this NIeT will be published in the official website of New Town Kolkata Development Authority (www.nkdamar.org) as well as https://wbtenders.gov.in. The applicants are requested to please follow the websites for such notifications, corrigendum etc.

**Executive Engineer**
**(Roads & Building)**
**New Town Kolkata Development Authority**

**ANNEXURE-I**

**SAMPLE FORMAT FOR AFFIDAVIT**

One affidavit before Notary in Rs. 10.00 in Govt. stamp paper will have to be submitted mentioning the correctness of the documents and declaration of penalty, debarment etc. faced by the declarant under any Govt. / Semi Govt. /Autonomous body / Institution / Local body.
Points / Declaration to be furnished in the **AFFIDAVIT**

I, Sri……..,S/o Sri…….., aged……Years, Residing at……, Proprietor/Partner/Director of…….., do hereby solemnly affirm and declare in connection with "**_____(Name of Work)" vide NIeT No.- ___ /EE(R&B)/NKDA/2026-27 (Serial no: ____) dated ____/___/2025 as follows**:

1. That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.

2. If the contract is awarded to us, we will deploy at site all necessary T&P, equipments and Laboratory with minimum testing equipments / apparatus as listed below immediately on receipt of the work order. We would commence the work only on deployment of machineries at site to the full satisfaction of the Engineer-in Charge. We would be duty bound to use those equipments at site to achieve the best result as per requirement of the contract. We would upkeep and maintain those equipments in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of equipment will be shifted to another site without the written permission of the Engineer in Charge.

3. One site supervisor having qualification of diploma in civil engineering with an experience of 3 years or graduate engineer (civil engineering) with an experience of one year shall be deployed for site supervision on behalf of the contractor. Additional technical manpower may be fixed by Tender Inviting Authority (TIA) depending on the nature and value of work.

4. We would carry out all necessary tests of all major items at frequency spelled out in the contract document / MORD Specification book / SP 20/SP 72 to achieve the best quality work at site. We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.

5. Any departure whatsoever in any form will be considered as breach of contract. In such situation the Department at his liberty may with hold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, authority's decision will be final and binding.

6. The undersigned also certifies that neither we have been backlisted for any work awarded to us, nor any penal action was taken against us by any department of Central Government/State Government/Corporations/Municipal Bodies/ Development Authorities/Panchayats, etc. within the last three years. The undersigned also declares that we do not have any running litigation with any department.

**Signature of the Contractor**

**Name:**

**Place:**

**Date:**

**FORM-III**

**DETAILS OF THE BIDDER**

| Sl. No. | Particulars | Details |
|---|---|---|
| 1 | Name of Tendering Company/ Firm/ Agency (Attach certificates of registration) | |
| 2 | Name of Proprietor / Director of Company/ Firm / Agency | |
| 3 | Full Address of Registered Office, if any | |
| (i) | Telephone No./ FAX | |
| (ii) | Mobile No. | |
| 4 | Full Address of operating/ Branch Office | |
| (i) | Telephone No./ FAX | |
| (ii) | Mobile No. | |
| 5 | E-mail Id | |
| 6 | Banker of Company/Firm/ Agency with full address (Attach evidence) | |
| 7 | PAN No. (Attach self attested copy) | |
| 8 | GST Registration No. | |
| 9 | E.P.F. Registration No. (Attach self-attested copy) if any | |
| | E.S.I. Registration No. (Attach self-attested copy) if any | |

_____

**(Signature of the Bidder with date and Seal)**