NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)
Plot No. DG/13, Premises No. 04-3333, Action Area – ID,
New Town, Kolkata – 700156

Memo No. 7145/EE(P&GV)/874/NKDA/2026 Date: 13/11/2026

NOTICE INVITING ITEM RATE e-TENDER

Notice Inviting Item rate e-Tender No. : WBNKDA/08/ EE-P&GV /NKDA OF 2026-27

The Executive Engineer – (P&GV), New Town Kolkata Development Authority at Plot No.-13, Action Area ID, Biswa Bangla Sarani, Kolkata- 700156 invites on line Item rate e-Tender, from bonafide reliable experienced & resourceful firms/contractors. Only who have successfully completed works in Govt./Govt undertakings / Autonomous Bodies / Semi Govt./ Statutory Bodies / Local Bodies excluding those firms who have been blacklisted/debarred by Govt. of India/Govt. of West Bengal/Any State Govt. in India or any of their agencies for the following work. The time schedule, other details may be had from official web site https://wbtenders.gov.in or office of the undersigned :-

Name of Scheme: 1.

PARTICULAR		DATE & TIME
Date of Issue of NIeT.	:	**13/11/2026**
Document download start date.	:	**13/11/2026 from 18.00 P.M.**
Document download end date & time.	:	**19/11/2026 upto 11.00 A.M.**
Bid submission start date.	:	**13/11/2026 from 18:00 P.M.**
Last date of Online submission of Technical Bid and Financial Bid.	:	**21/11/2026 upto 11.00 A.M.**
Validity of bid.	:	**120 days** w.e.f the last date of submission of bid.
Completion Period of the work	:	**01 Days**
Detailed Tender Document can be downloaded from NKDA website/ wbtenders.gov.in.	:	www.nkdamar.org& www.wbterders.gov.in
Defect Liability of work	:	NIL

1) In the event of e-filling, intending bidder may download the tender documents from the website http://wbtenders.gov.in directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. **3975-F(Y)** dated 28th July, 2016 (Annexure-

   (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
   (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of **"New Town Kolkata Development Authority"** payable at **"Kolkata".**

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website http://Wbtender.gov.in.

FOR

The Executive Engineer (Park& GreenVerge) invites Online (e-Tender) Item rate e-Tender on behalf of Chief Engineer, NKDA in **TWO BID SYSTEM** from reliable, resourceful, bonafide and experienced firms / companies / individual contractors having requisite financial capability and sufficient technical credential on execution of work. The details are given below. The details are given below:

1.	Name of work	**:**	**Erection of Temporary Pandel, decoration & branding for Stalls of Zero shop at Sabala Mela on hire basis at Mela Ground at Action Area - I, New Town, Kolkata under NKDA for the year 2026-27.**
2.	Location of Work	**:**	Action Area I, New Town, Kolkata-700156
3.	Brief Scope of Work	**:**	Same As serial No.1
4.	Estimated Cost of work	**:**	**Rate to be quoted by the bidder**
5.	Completion Period	**:**	**01 Days.**
6.	Earnest Money		**Rs. 5,000.00 (Rupees Five Thousand) only**
7.	Tender Inviting Authority	**:**	Executive Engineer (Park& Green Verge), NKDA
8.	Eligibility Criteria for "Pre Qualification"	**:**	a) Copy of pan card, Current year P.-Tax, challan, Trade License for current Year. b) Latest 03 (three) years Income Tax return. duly Audited. c) GST registration No. with relevant document. **1.** For first call of NIT: Intending tenderers should produce credentials of work of the minimum value of Rs. 80,000.00 single work to tender during 5(five) years prior to the date of issue of the tender notice **OR** 2. Intending tenderers should produce credentials of 2(two) work, each of the minimum value of Rs. 60,000.00 tender during 5(five) years prior to the date of issue of the tender notice; .
9.	Earnest Money Deposit	**:**	**Rs. 5,000.00 (Rupees Five Thousand) only.** **THE EARNEST MONEY SHALL BE DEPOSITED BY THE BIDDER ELECTRONICALLY:** The Earnest Money shall be deposited by the bidder online-through his net banking enabled bank account, maintained at any bank or through any bank by generating NEFT /RTGS challan from the e-tender portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank to the Beneficiary Bank Account No. The name of Beneficiary bank (at present ICICI Bank), Account No. & IFSC Code are given in the e-tender portal. The details of deposition of EMD can be obtained from the following link, **"wbtenders.gov.in ▪ Home Page ▪ Bidders Manual Kit**

			▪**Help for on-line receipt and refund of EMD"** Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD and Bid can be submitted only after receipt of EMD. **NOTE:** Earnest money through offline instruments like Bank Draft, Pay Order etc. will not be accepted for e-tender procurement of this office.
10.	Bid document Requisition	**:**	Bid Document is available in the NKDA's official website and www.wbtenders.gov.in. Bidders who have registered with **National Informatics Centre (NIC)** can participate in the tender. Interested bidders shall register with NIC in advance. Necessary assistance can also be obtained from the Office of the EE, NKDA (Tender Inviting Authority). Document requisition shall be done as per instruction given in ITB.
11.	Technical Bid Evaluation	**:**	The technical bid will be evaluated by the tender evaluation committee of NKDA.
12.	Date and time of opening of Financial Bid submitted online of only the technically qualified bidders	**:**	**To be intimated via email after evaluation of Technical Bid,**
13.	Financial Bid	**:**	Rate shall be quoted
14.	Validity of Bid	**:**	120 days from the date of last date of submission of bid.
15.	E-Tender registration and bidding	**:**	**ONLINE BIDS:** The bidders interested to submit the bid Online shall get registered and get a digital signature as per the procedure described below: ▪ Online Tenders can be submitted by logging in www.wbtenders.gov.in ▪ **ONLINE BID SUBMISSION:** The Bidders are required to submit the Technical and Financial Bid documents ONLINE i.e uploading of the documents complete in all respect by following the Online Bid submission procedure.

16.	Important Instructions	**:**	▪ Names of the technically qualified bidders as per the bid criteria after verification & evaluation will be displayed in the e-portal, this office notice board and official website. ▪ The financial bid documents of the technically qualified bidders will only be opened. ▪ List of Financial comparison chart of bidders will be published subsequently after opening the financial bid. EE (P&GV), NKDA (TIA) reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reasons whatsoever. ▪ If there be any objection regarding prequalification of any Agency the same should be lodged online (e-mail) to Executive Engineer (Roads & Building), New Town Kolkata Development Authority within **48 (*forty eight*)** hours from the date & time of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained. ▪ All duties, taxes, royalties, cess, including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills. ▪ The intending bidders are requested to inspect the work site before quoting their rates.

Executive Engineer
(Park& Green Verge)
New Town Kolkata Development Authority

Memo No. 7145/1(7)/ /EE(P&GV)/874/NKDA/2026 Date: 13.11.2026

Copy forwarded for information to:-

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. The Chief Engineer, New Town Kolkata Development Authority.
3. The Finance Officer, New Town Kolkata Development Authority.
4. The Assistant Engineer- , New Town Kolkata Development Authority.
5. PA to Hon'ble Chairman, New Town Kolkata Development Authority.
6. Office Notice Board.
7. Official Website of New Town Kolkata Development Authority. (www.nkdamar.org).

Executive Engineer
(Park& Green Verge)
New Town Kolkata Development Authority

INFORMATION TO THE BIDDERS (ITB)

1. Request for Tender

Request for tender paper is to be placed online only through the NKDA Website/ www.wbtenders.gov.in

2. Submission of Tender

The tender will be submitted in two bid system i.e. Technical bid & Financial bid.

3. Online Bid submission procedure

i. *Registration of Contractor:* Agencies/Bidders who are interested in participating NKDA's e-tenders will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in. They are requested to contact to the toll-free **Help-line No. 1800 3070 2232 of National Informatics Centre** for registration, computer setting and other clarification on e-tendering.

ii. *Digital Signature certificate (DSC):* Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) having Signing and Encryption certificate for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount.

iii. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website www.wbtenders.gov.in using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. ***Submission of Tenders****:* General process of submission, Tenders are to be submitted through online to the stipulated website in two folders at a time for each work, one in Technical Bid & the other is Financial Bid before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical Bid:

The Technical bid should contain scanned copies of the following **(all in PDF file)** and uploaded under "Other Important Document (OID)" of the e-tender portal.

1. NIT (Properly upload the same Digitally Signed).
2. Condition of Contract
3. Scanned Copy of documents towards Earnest Money Deposit (EMD) as prescribed in the NIT.

AND

All the documents as given under **TECHNICAL BID (Clause 3.1.1 Mandatory Documents)**

Note: - Failure of submission of any of the above-mentioned documents (as applicable) will render the tender is liable to be rejected.

B. Financial Bid:

The financial proposal should contain the following documents in **one cover** (folder) i.e. **Bill of quantities (BOQ):**

The contractor is to quote the rate online through Computer only in the space marked for quoting rate in the **BOQ**. Only downloaded copies of the above documents are to be uploaded in **(Excel file)** Digitally Signed by the contractor.

3.1 TECHNICAL BID

3.1.1 Mandatory Documents

Relevant documents must be uploaded online for participating in this tender. If the relevant documents are not submitted online within the stipulated date & time, then bid of the applicant shall summarily be rejected and the bid offer shall not be opened. The Details of Mandatory Documents are given below:

i) Copies of documents defining Name and address, registration detail of Firm / Company / Agency

ii) Completion certificate along with details of project/job under any Government / Semi Government / Undertakings / Autonomous / Statutory bodies/ Local bodies, with requisite single tender value

iii) GST registration No with relevant document

iv) Trade License & Current P. Tax Challan

v) PAN Card (Xerox Copy)

vi) Income Tax return of last three year duly audited.

Note: The tender will be summarily rejected if any of these documents are not submitted online.

3.1.2 If the applicant is an authorized signatory, he should submit document of authorization (Power of Attorney) in his favour along with the application. In case of Partnership firm, copies of the partnership deed are to be submitted along with the tender document.

3.1.3 Penalty for suppression / distortion of facts:

If any tenderer fails to produce the hard copies of the documents (especially Completion Certificates, audited balance sheets or any document which is vital for his eligibility), or any other documents within the specified time frame stated above or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of fact during any time of the tendering process or even after the issuance of work order, the tenderer will be suspended from participating in the tenders on e-Tender platform for a 2 (two) years. Additionally, the EMD submitted by the bidder shall be forfeited by the Tender Inviting Authority without assigning any reasons to the bidder.

4. FINANCIAL BID:

1. Item rate shall be quoted in the Financial bid
2. The rate is to be quoted both in words and figures clearly in the specified space of the Tender form/ Financial bid Form.
3. The rate quoted by tenderer shall be inclusive of all elements of taxes (including GST) and duties, demands, etc. The tenderer shall include income tax as applicable, octroi if any, toll, ferry charges, local charges, royalties, turn over tax and all other charges as applicable while quoting the rate.
4. All other charges like insurance charges, freight etc as would be required for completion of the work shall also be included in the rate quoted. No claim whatsoever in this account shall be entertained.

5. Tax Invoice(s) needs to be issued by the supplier for raising claim for the bill under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017.
6. The Quoted price is firm, inclusive of all applicable taxes and no escalation will be admissible during the pendency of the contract in the event of any increase of prices of materials or as a result of Government Notification.

4.1 Taxes & duties to be borne by the Contractor:

It may again be reiterated that Income Tax, Royalty, Construction Workers Welfare Cess and similar other statutory levy / cess etc. will have to be borne by the contractor while executing the work.

4.2 Site inspection before submission of tender:

Before submitting any tender, the intending tenderer should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect and no claim whatsoever will be entertained on this account afterwards.

4.2.1 Conditional and incomplete tender:

Conditional and incomplete tenders shall be summarily rejected.

Acceptance of Tender:

Lowest valid rate may be accepted; however, the undersigned does not bind himself to do so and reserves the right to reject any or all the tenders, without assigning any reason.

5. Payment

The progressive and stage-wise payment will be made depending upon the executed work as follows: Payment for the works done by the contractor will be based on recorded and accepted measurement put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his/ their authorized representative are advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.

No financial claim in case of any delay in payment will be entertained

Security Deposit

5.1 The bidder shall be required to properly maintain the work including all its components for a period of **30 (Thirty) days** from the date of completion of the whole work recorded in the MB. 10% will be deducted from each RA bill as Security Deposit. The EMD shall be adjusted with the Security Deposit. The release of S.D. would be subject to quality and proper maintenance of the work and its components satisfactorily for the entire security period. Failure to execute proper maintenance of the work will **lead to forfeiture of the security deposit.**

5.2 An application along with a prescribed format of this office to be submitted for release of S.D. for which the contractor should apply to the authority at least 2 (two) months prior to the last date of defect liability period

Withdrawal of tender:

A tender once submitted shall not be withdrawn within a period of 120 days from the opening of the financial bid of the tender. If a tenderer withdraws his tender within this period without any valid reason, the EMD shall be forfeited.

6. Other Terms & Conditions:

6.1 E-Tendering:

ONLINE BIDS:

The bidders interested to submit the bid Online shall get registered and obtain a digital signature as per the procedure prescribed below:
Agencies/Bidders who are interested in participating in NKDA's e-tenders will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in. They are requested to contact to the toll-free Help-line No. 1800 3070 2232 of National Informatics Centre for registration, computer setting and other clarification on e-tendering.
Online Tenders can be submitted by logging in www.wbtenders.gov.in.

ONLINE BID SUBMISSION:
The Bidders are required to submit the Technical and Financial Bid documents ONLINE by following the Online Bid submission procedure.

ONLINE BID SUBMISSION:
The Bidders are required to submit the Technical and Financial Bid documents ONLINE by following the Online Bid submission procedure.

6.2 Tenderers/Authorized Representatives are requested to be present in person during the opening of technical and financial bids.

6.3 The tender accepting authority may ask any tenderer to submit analysis to justify the rate quoted by the tenderer.

6.4 The Agencies/contractor shall abide by all the labour welfare laws and their modifications from time to time, if any, within the contract period. Minimum labour wages act, labour facilities, E.S.I, P.F, Bonus facilities etc. should be provided as per latest Govt. order/Circulars. In no case, NKDA shall be held responsible for any eventualities in this regard including payment of wages to personnel deployed by the contractor.

6.5 Tenderer can approach only the Tender Inviting Authority, NKDA for any clarification with respect to the tender.

6.6 The decision of authority with respect to the tender is final and binding.

6.7 All corrections in the tender should be signed with date by the Tenderer. Each of the Tender document and drawings must be signed by the Tenderer.

6.8 The Contractor, whose tender is accepted shall within 15 (fifteen) days of issue of LOI has to submit formal agreement. If the contractor fails to perform the formalities as mentioned within the specified period, acceptance of the tender will be liable to be cancelled and the earnest money will be forfeited.

6.9 Tenderers who will sign on Tender on behalf of a company or Firm must submit the relevant documents in respect of their competency to do so, failing which their tender will not be considered.

6.10 After receipt of the Work Order, the successful Tenderer shall submit the work programme, Bar chart of execution of the work, establish site office and deploy Site Engineers/technical supervisors. He shall also maintain Work Order Copy, Drawings, schedule of work and tools & tackles at site to assists NKDA Engineers to carry out necessary checking and supervision of the work.

6.11 If substandard works during the execution of work is detected, then the authority shall have right to direct the agency to re-do the work once again as per the specifications specified in the contract without claiming any additional cost, etc.

6.12 The successful Tenderer shall have to start the work at site within 7 days after receipt of the work order failing which work order shall be cancelled with forfeiture of earnest money deposited with NKDA without assigning any reason.

6.13 Sub-letting of the job is not permissible, and the Tenderer must submit one undertaking that he will not sub-let the job under any circumstances. If the authority comes to know that the agency has sub-let the work, then action shall be taken to terminate the contract and the SD money will be forfeited.

6.14 All materials & workmanship shall be as per the approved quality and methodology.

6.15 If there will be any ambiguity against any item of work and rate mentioned in the BOQ, then the corresponding item and its rate given in the latest PWD schedule of rates shall be considered for execution and payment thereof.

6.16 Income Tax, GST and others Taxes as admissible will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. Building & other construction workers cess @ 1.0% will be deducted from progressive bills in pursuance with G.O. no. 599A/ 4M – 28 / 06 dated 27/09/2006. The rate quoted would remain same throughout the period of contract and should be inclusive of **all taxes** which are and will also be applicable during the entire tenure of the contract

6.17 An amount equal to 1% of the contract amount will be deducted from the RA bill / final bill on account of "the building and other construction work (regulation of employment and condition of service) Act, 1996" and "The building and other construction work welfare cess Act, 1996" apart from other statutory deductions from bills/ payment due.

6.18 No mobilization advance will be paid to the contractor.

6.19 Progressive payment will be paid in running account bill after satisfactory completion of work.

6.20 No escalation of cost is permissible.

6.21 **Penalty for Delay:** The time allowed for carrying out the work as entered in the tender shall be strictly observed by the contractor failing which penalty for delay may be charged

6.22 The contractor shall submit photographs of the site before commencement of the work, at each of the various stages during the execution of the work and after completion of the work. All such photographs are to be submitted at the time of submission of the bill. No separate payment will be made to the contractor for such purpose.

6.23 The Agency shall comply with all the rules and regulations regarding safety, security and other statutory obligations of its workers and the Authority will in no way be responsible in any manner in case of any miss-happening with their workers at any place.

6.24 In case of any modification/addition/deletion of any item of the works as well as correction in drawings (if any) which has been pointed out during pre-bid meeting will be published by Tender Inviting Authority through publication of corrigendum in the web portal.

6.25 The scope of work may be modified as per the discretion of the Authority and the contractor has to accept that modification within the sanctioned amount of the work.

6.26 **Provision of blocklisting**

i) Submission of false/ misleading credential or documents during the tender process.
ii) Inability to maintain the specification as mentioned in the tender document.
iii) Poor performance in execution of the work.
iv) Misconduct or noncompliance of the instruction of the authority.
v) Negligence /failure to maintain the work within the stipulated time frame during the defect liability period.

6.27 **Termination of Contract/ Work Order:** The authority may terminate the contract/work order due to the following reasons.

i) Poor Progress of work.
ii) Poor Quality of work.
iii) Adoption of any unfair means during execution of work.
iv) Violation/Non-compliance of any instructions of the authority.

For termination of the contract/work, the authority will issue a 15 days' notice to the agency/contractor to make up the discrepancy/shortfall of the work as instructed by the authority, failing which the contract/work order will be terminated with forfeiture of E.M.D., S.D., Performance Security etc.

6.28 If there be any objection regarding prequalification of any Agency the same should be lodged online (e-mail) to Executive Engineer (Roads & Building), New Town Kolkata Development Authority within **48 (*forty eight*)** hours from the date & time of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained

6.29 The successful Tendered whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by Executive Engineer (Roads & Civil), New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).

6.30 Arbitration clause of WBF 2911(ii) stands deleted, Settlement of disputes & arbitration shall be according to the **'Memorandum'** for the modifications of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26th September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch.

6.31 Any Corrigendum, notification in connection to this NIeT will be published in the official website of New Town Kolkata Development Authority (www.nkdamar.org) as well as https://wbtenders.gov.in. The applicants are requested to please follow the websites for such notifications, corrigendum etc.

Executive Engineer
(Park & green Verge)
New Town Kolkata Development Authority