



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)
Plot No. DG/13, Premises No. 04-3333, Action Area – ID,
New Town, Kolkata – 700156

Memo. No. **4244** /EE-E/NKDA/2025-2026

Date: 28/05/2025

NOTICE INVITING ITEM RATE e-TENDER

Notice Inviting e-Tender No. WBNKDA/ 08/EE-E/ 2025-26

The Executive Engineer-E, New Town Kolkata Development Authority invites item rate e-Tender from resourceful, reliable, bona-fide and experienced OEM and their authorized Distributor working under KMDA, NKDA, WB HIDCO, KMC and other Govt. Departments / PSU having experience in supply of miscellaneous electrical items are requested to submit their offer for the work detailed below.

Sl. No	Name of the work(1)	Estimated Amount(Rs.) (2)	Earnest Money (Rs.) (3)	Price Technical & Financial Bid documents and other annexures (Rs.) (4)	Period of Completion(5)	Name of the Concerned Officer (6)	Eligibility of Contractor (7)
1.	Supply of different protective items at NKDA, Newtown Kolkata. (Items are mentioned in Appendix "B" & BOQ)	Rate to be quoted by the bidder	Earnest Money 10,000.00 to be deposited online through e-tender portal payment gateway. Balance earnest money equivalent to 2% of the quoted rate (if any) to be deposited by the L1 bidder only.	N.A.	Within 07 days from the Requisition issued by the Authority time to time	The Executive Engineer-E, NKDA	<ol style="list-style-type: none"> The bidder should be OEM (as mentioned in Sl No.-10 of the NIT) or their authorized distributor. Should have executed similar nature of work. Should have Valid GST, PT with latest challan, Income Tax Return for last 03 financial year, PAN Card. Bank Solvency Certificate of value 52lakh issued by any Nationalized / Scheduled bank to be submitted. Materials will be supplied to the department as per requisition by the EIC from time to time.

- 1) In the event of e-filling, intending bidder may download the tender documents from the website <http://etender.wb.nic.in> directly with the help of Digital Signature Certificate

- 2) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. 3975-F(Y) dated 28th July, 2016 (Annexure-A).
 - (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of "New Town Kolkata Development Authority" payable at "Kolkata".
- 3) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>
- 4) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated.
- 5) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of NKDA. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 6) **Documents to be submitted in Technical Bid.**

Sl. No.	Category Name	Details
A	Certificate(s)	GST Registration Certificate, PAN Card, P Tax, Trade License, IT-Return for latest 03 (three) years.
B	Company Detail(s)	Proprietorship Firm (<i>Trade License</i>) Partnership Firm (<i>Partnership Deed, Trade License</i>) Ltd. Company (<i>Incorporation Certificate, Trade License</i>)
C	Credential	1. Completion certificate of Similar nature of work: - i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of Rs 5,00,000.00 during 5 (five) years prior to the date of issue of the tender notice; OR, ii) Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of Rs. 4,00,000/- during 5(five) years prior to the date of issue of the tender notice; OR, iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit

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		<p>the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible from the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer. (Credential certificate issued by the Executive Engineer or equivalent of competent authority of a State/Central Govt, State/Central Govt. undertaking, Statutory/Autonomous bodies constituted under the Central/State statute, will be taken as credential)</p> <p>2. Average Annual Turnover from contracting business for the past 3 (three) Financial Years should be equal to or more than Rs. 9,00,000/-</p> <p>3. Bank Solvency Certificate of Rs. 4,50,000/- to be submitted by the bidder. Bank Solvency Certificate should be submitted against this tender.</p> <p>4. Authorization from the Manufacturer (if the participant is Authorised Distributor of the OEM).</p>
D	Financial Info	<p>1. Audited Balance Sheet for the last 03 financial years from FY 2021-22, 2022-23 and 2023- 24.</p> <p>2. A certified document issued by a chartered accountant stating the average annual turnover of the bidder</p>
E	Other Documents	<p>1. Affidavit-Y (as per format annexed with NIT)</p> <p>2. Form-III (as per format annexed with NIT)</p>

7) The prospective bidders shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

8) **Annual Turnover:** The organization should preferably have an average annual turnover of **Rs. 09 (Nine) lakh** during three financial years. A certified document issued by a chartered accountant stating the average annual turnover of the bidder has to be submitted.

9) Joint Ventures will not be allowed as a credential.

10) The Manufacturer of reputed Brand having NABL accredited Lab with BIS certificate.

11) The OEM authorization letter of tender specified OEM at least of a brand should be included with a technical bid & OEM should have serviced by the bidder.

12) Minimum of 1 (One) no of tender specified OEM authorization require, in case of manufacturer not bidding directly.

13) A declaration of warrantee of Items as per tender from an OEM shall have to be submitted by the bidder through an AFFIDAVIT on Govt. Stamp paper. and distributor must be minimum five years old.

14) OEM have their own manufacturing unit for all items, necessary documents as mandatory to be submitted along with the technical bid & must be BIS certified.

15) Agency only having valid documents as per check list will upload the documents. Any act. of uploading invalid documents to disturb the tendering process will be viewed administratively & legally.

16) A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

17) No mobilization advance and secured advance will be allowed.

18) Security Deposit:

19) Retention money towards Security deposit @10% (2% EMD + 8% additional from bill) on gross payment will be deducted from the bill. EMD will be converted to Security Deposit for the successful bidder.

20) All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

21) **Payment schedule:** - Payment will be made to the supplier within two months after the delivery of materials to the department, subject to inspection of the materials in good condition by the authority

22) There shall be no provision of Arbitration.

23) Bid shall remain valid for a period not less than 180 (*one hundred eighty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

24) The Quantity mentioned in BOQ is tentative, it may vary as per actual requirement according to the instruction of EIC.

25) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
(a)	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	28/05/2025
(b)	Documents download/sell start date (Online)	28/05/2025
(c)	Documents download/sell end date (Online)	13/06/2025
(d)	Prebid meeting to be held at Office of the Chief Engineer, NKDA	02/06/2025
(e)	Bid submission start date (On line)	03/06/2025
(f)	Bid Submission closing (On line)	13/06/2025
(g)	Bid opening date for Technical Proposals (Online)	16/06/2025
(h)	Date of uploading list for Technically Qualified	To be notified

	Bidder(online)	later on
(j)	Date of uploading the final list of Technically Qualified Bidder(online) after disposal of appeals, if any.	To be notified later on
(k)	Date for opening of Financial Proposal (Online)	To be notified later on

- 26) The quantity of each individual items may vary in either side according to the actual requirement and/or subsequent augmentation of the site. Payment would be made on the basis of actual quantity supplied on either side without any price escalation.
- 27) On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund subject to deduction of security deposit. Progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill (s), however, shall not construed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolved of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.
- 28) Refund of Security Deposit (full) will be made after 05 (Five) years from the date of Completion of Work. Partial release to be made in the following manner: - 1st 3 years - NIL, 4th year - 30 % of the security deposit, 5th year - balance 70%.
- 29) Site of work and may be handed over to the agency phase wise. No claim in this regard will be entertained.
- 30) The supplier is liable to change all defective/Non-functional items within 5 years from the date of supply at his own cost.
- 31) Earnest Money Rs. 20,000.00 to be deposited online through e- tender portal payment gateway. Balance earnest money equivalent to 2% of the quoted rate (if any) to be deposited by the L1 bidder only.
- 32) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 33) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of NKDA. reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 34) **Specification of materials:** - Specification of materials to be supplied is given in

Appendix "A." The bidders are requested to quote accordingly.

- 35) Failure to submit hard copy with the acceptance letter with the time period prescribed for this purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including black listing of the bidder.
- 36) Conditional / Incomplete tender will not be accepted under any circumstances.
- 37) The intending tenderers are required to quote the rate online.
- 38) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 39) The Superintending Engineer, NKDA reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 40) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Tender inviting authority within 24 hrs from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 41) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer and his EMD will be forfeited followed by black-listing of his firm.
- 42) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2908 along with bid documents in triplicate will be available at office on payment of **Rs.1185/- (one thousand one hundred eighty five only)** per set, within 7 (seven) days from the date of issue of LOI cum acceptance order by Executive Engineer-E, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2908.
- 43) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - a. Form No. 2908
 - b. N.I.T.
 - c. Specification
 - d. Technical Bid
 - e. Financial Bid
 - f. General Terms & Conditions
- 44) The intending Bidder are instructed to attend the prebid meeting to discuss the matter relates to any dispute/proposal with proper documents whatsoever. No dispute/proposal or objection

regarding technical specification would be entertained after the prebid meeting.

45) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

46) Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of NKDA will function as Evaluation Committee for selection of technically qualified contractors.

47) **Opening of Technical Proposal:**

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC). Summary list of technically qualified tenderers will be uploaded online. During evaluation the committee may summon of the tenderers & seek clarification / information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

48) No. price preference and other concession as per order no. 1110F dated: 10/02/2006 will be allowed.

49) Arbitration clause of WBF 2908 stands deleted, Settlement of disputes & arbitration shall be according to the 'Memorandum' for the modifications of clause relating to settlement of disputes under conditions of contract vide no. 8182-F(Y) dated: Kolkata, the 26th September, 2012 of Secretary to the Govt. of West Bengal, Finance Department, Audit Branch.

50) Any Corrigendum, notification in connection to this NleT will be published in the official website of New Town Kolkata Development Authority (www.nkdamar.org) as well as <https://wbtenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc

51) The address for communication and e-mail of the contract person are as follows: -
seme@nkda.in

52) Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

53) Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance. The notification of award will constitute the formation of the Contract. The Agreement in Form No. 2908 will incorporate all agreements between the Tender Accepting Authority and the successful

bidder. All the tender documents including N.I.T., Corrigendum & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance and work order, the successful bidder shall make formal agreement in BWF 2908 in triplicate which will be available at office on payment of **Rs.1185/- (one thousand one hundred eighty five only)** for each set, required cost shall be deposited by the supplier to the Canara Bank, Newtown Branch in favor of the NKDA within time limit to be set in the letter of acceptance or in work order.


Executive Engineer-E
New Town Kolkata Development Authority

Memo. No. 4244 /EE-E/NKDA/2025-2026

Date: 28/05/2025

1. Chief Executive Officer, NKDA.
2. Finance Advisor, NKDA.
3. Superintendent Engineer, NKDA.
4. Finance Office, NKDA.
5. Sr. Accountant / Cashier, NKDA.
6. P.A to Hon'ble Chairman, NKDA.
7. Office Notice Board, NKDA.
8. Official Website of NKDA (www.nkdamar.org) & www.wbtenders.gov.in


Executive Engineer-E
New Town Kolkata Development Authority

SPECIFICATION OF WORK

1. Digital Time Switch should be as under: -
 - (a) Timer provide the basic switching or controlling function and also provide the timing functions in the circuit.
 - (b) Frequency: 50 Hz.
 - (c) Rated Voltage: 110 – 220 Volt
2. Power Contactor 3 Phase 110 Amp should be as under:
 - (a) AC3 rating = 110 Amp.
 - (b) AC3 rating = 160 Amp.
 - (c) Size Should be Fr4.
3. Power Contactor 3 Phase 70 Amp should be as under:
 - (a) AC3 rating = 70 Amp.
 - (b) AC1 rating = 100 Amp.
 - (c) Size Should be Fr3.

FIDAVIT – “Y”

**(To be furnished in Non – Judicial Stamp paper
of Rs.100.00 (One Hundred only) duly notarized)**

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (five) years prior to the date of this e- N.I.T.-
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm.

Title of the officer

Name of the Firm with Seal

Date: _____

FORM — III

STRUCTURE AND ORGANISATION

- 1) Name of Applicant : _____
- 2) Office Address : _____

- Telephone No. : _____
- Fax No. : _____
- 3) Name and Address of Bankers : _____

- 4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio- data. _____

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Signature of applicant including title
and capacity in which application is
made