



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Order

It has been observed in some time past that several information has not been to The Authority at the right moment for which lot problems have to face by the Authority to resolve the said issues. Further, street level unauthorised activities such as plastic use, encroachment, illegal parking, water wastage, littering, etc also go unnoticed.

After active consideration of all aspects in this regard and with the approval of Competent Authority, Block Supervisors along with Co-ordinators have been formed from the existing security personnel who will oversee activities in New Town as listed in Annexure and will intimate to the Authority in prescribed format, to be supplied from this Authority. They will also maintain a work diary to record observations and action taken.

The details of the Co-ordinator and Block Supervisor along with assign area of work is noted below :

NT Block No.	Name of Co-ordinator	Block Supervisor with Contact No.	Block/ Sub Action Area	Housing	Secretary/FM Contact No.
1	Nitin Kumar Nath, Co-ordinator- I 9836962157	Ali Hossain Tarafdar 8926178425	AA		Sushil Sarkar 9433516344
			AB		Anik Chowdhury 8220399441
2		Sarafat Ali 9874476599	AC		Ashutosh Chakraborty 7003901524
				Tarulia RR Site	Arun Babu Cont No. 9748414655
			AD		Debashis Mukherjee 9831622542
3		Partha Naskar 7980923035	AE		Sanjoy Sarkar Cont No. 9007136808
				Ircon Towers	M. Chatterjee Cont No.9432075083
			AF	East Enclave	Arun Kr Ghosh 9831384330
Rail Vihar		Mr chatterjee 7003315545			
4		Subho Peto 9330665501	AG	Animikha	Shyamal sarkar 9434055022
				Eastern Grove	Subrata Kr Dhar 8902497329

				Eastern High	Atul Ch Das 7980051039	
				Eastern Nook	Purnendu Biswas 9830416768	
				Greenwood Park	Biplab Basu 9903014070	
				Utsa Luxury	Mr Alam 8017572159	
				Utsa Comfort	Amit Das 8017990807	
5		Raju Saha 8100698258	AH	Rupashree	Barun Ghosh 9732216737	
				Subhashree	Abhijit Saha Cont No.9674181512	
6		Pradip Sikdar 6290743039	AJ	Sankalpa-II	R Ghosh 6289058925	
				AL	Subrata Bhowmik Cont No.7980884148	
				AK	Animesh Paul 9831609219	
				AI	Uday Guha Cont No. 9874522401	
7		Pratap Roy 6290482473	AI	Millenium Tower HIG	Gautam Mitra 9830322132	
				Millenium Tower MIG & LIG	Manoj Dey 9831135039	
8		Sourav Naskar 6291076052	BA	Greenwood Park Extn	Prabir Majumder 9874130844	
				BB	Sanjay Mitra 9831270524	
				BC	Naren Chakraborty Cont NO.9433670503	
9		Atibul Molla 8101479932	BD		R.M Bardhan Cont No.9339289925	
				BE	P K Dey 9432595108	
				BF	Jatragachhi R R Site	S Kirtaniya 9874050682
					Sankalpa-II	Sukumar Mukherjee 8910410098
9		Atibul Molla 8101479932	BG	Non Residential	Dinesh Kr. Dubey Cont No.956607659	
				CA	Nilmoni Seal 9875611429	

				Sanklpa-III	S. Chatterjee Cont No.9434238470
			CB		B.Dam Cont No.9635235190
				Sankalpa-IV	Avijit Ghosh 8335037488
10	Snehanshu Bhattacharjee, Co-ordinator - II 9836402383	Sasadhar Pramanik 8981112845	CC		Atanu Mahapatra 9007095372
			CD		N. Paul Cont No.9331295999
11		Sujit Mandal 9734060645	CE		Alok Das 9874401000
				NBCC Tower	T.Roy Cont No. 8420295287
12		Subhasis Hazra 9123630130	CF		Debasish Chatterjee Cont No.8697722787
			CG	Balaka Abasan	Sanjeev Chakrabarti 9433392172
13		Pritam Mandal 7044018749	DA		Swapan Roy 7980355877
			DB	Akankha Resi Complex	B Chatterjee 8013512523
14		Amirul Islam 8335035008	DC		N.R Daw Cont No. 9474471577
			DD		H Nandi 9433422263
15		Tapas Mondal 7278207255	DE		P Guha 9433834668
			DF		Asim Das 9433075169
16		Mamudul Islam 9088050239	DG	Commercial HIDCO & NKDA Bhaban	Avijit Basu Cont No. 7982646831
			DH		A Majumder 9038682211
			DJ	Aloka Abasan	Pradip singh 9831162397
				Greenfield Heights	Biswajit Roy Cont No.7044080609
				Jal Vayu Tower	Samir Roy Chowdhury Cont No.9999494537
		Rabi Rashmi		Mr Kundu 9434253721	
		CRPF Residence			
17	Subrata Mondal 8013057264	IIA	Alia University Madinatul Hujjaz	Dr Arup Thakur 8017733085	

				Amity University	
			IIB	Small Plots	
18		Asish Chowdhury 6290782872	IIB	Anahita	Arunava Chatterjee Cont No.9903980898
				Mahua Madhabi	B B Banerjee 9830739576
				Mallika Malancha	Pranab Chakraborty 9434151322
				Sunrise Symphony	Dibyendu Chowdhury Cont no.9800794649
19		Barun Mondal 9836166567	IIB	Highland Willows	S.Pal Cont No.9883940404
				Swain Court	
				Sunny Fort	Sovon Mitra Cont No. 9051233360
				Tinkanya	
				Eco Urban Village	Manager Cont No.9836845887
20	Md. Omar Faruk, Co-ordinator - III 7980787776	Prosenjit Chandra 6290925827	IIC	Akankha	Mr Roy 9433181182
				Hiland Woods	Mr Sanjit 8609356015
				Moonbeam	Joydeb Dasgupta 9051642996
				Starlit	Mihir Kr Bose 9674808206
				Sunrise Point	Govinda Biswas 9831143468
				Mapple	Raj Banerjee, Manager 9073794189
21		Tapas Karal 7278529564	IID	Alaktika	Ashok Kr Gupta 9433113108
				Green Field Ambition	Rajesh Dubey 9231444444
				Green Wood Elements	Dhruba Basak Cont No.9830937833
				Green Wood Sonata	Sailendra N Dutta 8961508522
				City Centre-II	
22		Prasenjit Sardar 8478804188	IID	Ujjala HIG	Gautam Chatterjee Cont No.9331048055
				Ujjala MIG & LIG	Joy Dasgupta 7008057264

				Uttara Prathama & Dwitiya (MIG/LIG)	Gopal Krishna Ghosh 9007328386/9432204089
				Uttara Tritiya (HIG)	Saikat Roy Cont No.9804599094
				Sampurna Prathama, Dwitiya, Tritiya	Debabrata Chail Cont No. 9088799425
23		Bholanath Dutta 8961347595	IIE	Eco park Vivek Tirtha	
				Bengal Silicon Valley BSF Camp	
24		Suresh Mondal 6290576245	IIF	Belle Vue Nursing Inst. TCS	
				CBD	
			IIG	Eden Court	Debangshu Sinha Cont No.8017251476
				Tata Avenida	Dwipayan Roy Cont No.8080549309
25		Murtaja Molla 7439550996	IIIA	EWS Housing, Tank-19	R Basu 7044038625
				Small Plots	
				Rosedale	Ranjan Bose 9892351118
			IIIB Tank-20	Uniworld City	Rabi Paul 7596041175
				UEM Collage	Jakir Hossain Cont No.9564577406
				St Xavier's University	Atanu Ghosh 033-66249881
				Karigari Bhawan	Gouranga Mandal 9382682295
26		Mohim Mondal 7596862728	IIIC	DPS, Residential Plots Tank-21	
			IIID	STP	
			IIIE	Sukhobristi	Avijit Ghosh Cont No.9163654441
				Arts Acre	Debu Dutta 9163093512
27		Sirajul Dhali 7044937464	IIIE	New Town Heights	S. Sharma Cont No.9831001924
				Elita Garden Vista	R N Chattopadhyay 9163654441
			IIIF	NBCC office Residential plots	
			IIIG	NSG Hub, Infosys, Wipro, Tank-22 and 23	

Contd....

All Co-ordinator and Block Supervisors are directed to inspect their assigned area and report to the Authority once in a week in prescribed format.

This order is issued with the approval of the Competent Authority.

This will take effect on and from 21.06.2023 and shall be in force till further order.



Chief Executive Officer

New Town Kolkata Development Authority

Memo No. 6689/1(13)/NKDA/Admn (EM-I)-1247/2023

15.06.2023
Date: 13.06.2023

Copy forwarded to :-

1. Administrative Officer-I/II, NKDA.
2. Chief Engineer, NKDA.
3. Chief Architect, NKDA.
4. Finance Officer, NKDA.
5. Executive Engineer-I/III/IV/V, NKDA.
6. Executive Engineer(Elec), NKDA.
7. Estate Manager-I/II, NKDA.
8. V.O, NKDA.
9. System Manager, NKDA.
10. HA, NKDA.
11. PA to Hon'ble Chairman, NKDA.
12. PA to CEO, NKDA.
13. Shri.....



Chief Executive Officer

New Town Kolkata Development Authority

Annexure

Proposed Activities to be looked into by NT Block Supervisors, NKDA

1. Report in respect of Street Sweeping.
2. Report in respect of open manhole, cleaning of drains and drainage system condition including chocked edges & gully pit/gratings.
3. Report in respect of Canal Cleaning, if any.
4. Report in respect of Damaged Road and footpath, if any.
5. Report in respect of Dumping of Construction Materials, Garbage Dumping and waste/garbage collection.
6. Report in respect of Water Logging, jungle/over grown grass & weeds at vacant plot if any.
7. Report in respect of Vector Control Programme Activities.
8. Report in respect of Unauthorized Ghoomties, Encroachments and Street vendors if any.
9. Report in respect of Stubble Burning, if any.
10. Report in respect of Commercial Activities within Residential Premises, in any
11. Report in respect of Overall Cleanliness including footpath.
12. Report in respect of leakage in the water distribution system or from individual connection.
13. Report in respect of condition of markets, playground and other public places.
14. Report in respect of street signage & other unauthorised hoardings.
15. Report in respect of street lights, CCTV cameras and open Electrical Box.
16. Report in respect of big trees & recommendation of trimming, if require.
17. Report on the activities on Fee Parking and other Parking.
18. Report on illegal Earth Excavation.
19. Maintain close liaison with Residents' Welfare Association (RWA).
20. Report on plastic use especially near markets and street shops.
21. Report on unauthorised parking of vehicles including trucks and motor-cycles.
22. Report on open taps, leaking air valves, overflowing water from tanks and reservoirs.
23. Any other.

Report Format for Submission

Name of the Co-ordinator:

Period :

Sl. No.	Issues/Activities	Location	Report
1.	Street Sweeping		
2.	Open Manhole, cleaning of drains and drainage system condition including chocked edges & gully pit/gratings		
3.	Canal Cleaning, if any		
4.	Damaged Road & Footpath		
5.	Dumping of Construction Materials, Garbage Dumping & Waste/garbage Collection		
6.	Water logging, Jungle/over grown grass & weeds at vacant plot		
7.	Vector Control Programme Activities		
8.	Unauthorised Ghoomties, Encroachments & Street Vendors		
9.	Stubble Burning		
10.	Commercial Activities within Residential Premises		
11.	Over-all Cleanliness including footpath		
12.	Leakage in water distribution system or from individual connection		
13.	Condition of Markets, playground & other public places		

14.	Street Signage & other unauthorised hoardings		
15.	Street Lights, CCTV Cameras & Open Electrical Box		
16.	Big Trees & Recommendation of trimming, if require		
17.	Activities on Fee Parking & other Parking		
18.	Illegal Earth Excavation		
19.	Close Liaison with RWA		
20.	Plastic use especially near markets and street shops		
21.	Unauthorised parking of vehicles including trucks and motor cycles		
22.	Open taps, leaking air valves, overflowing water from tanks & reservoirs		
23	Any other		

Date :

Signature of Co-ordinator

Report Format for Submission

Name of the Block Supervisor :

Location :

Period :

Sl. No.	Issues/Activities	Report
1.	Street Sweeping	
2.	Open Manhole, cleaning of drains and drainage system condition including chocked edges & gully pit/gratings	
3.	Canal Cleaning, if any	
4.	Damaged Road & Footpath	
5.	Dumping of Construction Materials, Garbage Dumping & Waste/garbage Collection	
6.	Water logging, Jungle/over grown grass & weeds at vacant plot	
7.	Vector Control Programme Activities	
8.	Unauthorised Ghoomties, Encroachments & Street Vendors	
9.	Stubble Burning	
10.	Commercial Activities within Residential Premises	
11.	Over-all Cleanliness including footpath	
12.	Leakage in water distribution system or from individual connection	
13.	Condition of Markets, playground & other public places	

14.	Street Signage & other unauthorised hoardings	
15.	Street Lights, CCTV Cameras & Open Electrical Box	
16.	Big Trees & Recommendation of trimming, if require	
17.	Activities on Fee Parking & other Parking	
18.	Illegal Earth Excavation	
19.	Close Liaison with RWA	
20.	Plastic use especially near markets and street shops	
21.	Unauthorised parking of vehicles including trucks and motor cycles	
22.	Open taps, leaking air valves, overflowing water from tanks & reservoirs	
23	Any other	

Date :

Signature of Block Supervisor