

# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)  
Plot No. DG/13, Premises No. 04-3333, Action Area-ID,  
New Town, Kolkata - 700 156

Memo No. **8517**/NKDA(Estt.)/Admin-1203/2023

Dated-31/08/2023

## NOTIFICATION NO. 3 OF 2023

### CONTRACTUAL ENGAGEMENT OF RETIRED GOVERNMENT EMPLOYEES

Applications are invited from eligible retired employees of State/Central Govt. and Govt. undertakings having eligibility criteria as detailed below for engagement (purely temporary on contractual basis) in the following position under New Town Kolkata Development Authority.

1. Chief Architect : Should have served under Urban Local Body at the level of Chief Architect/Superintending Architect or equivalent and must have qualification of Bachelor in Architecture.
2. Executive Engineer (C) : Should have served under Govt. Department/Govt. undertaking at the level Executive Engineer (Civil) at least 05 years.
3. Junior Engineer (Civil) : Should have served at the level Junior/SAE(Civil) & sufficient working knowledge and must have Diploma from recognized university in Civil Engineering.
4. Junior Engineer (El.) : Should have served at the level Junior/SAE(Electrical) & sufficient working knowledge and must have Diploma from recognized university in Electrical Engineering.
5. Accountant : Qualification- Must be Commerce Graduate having experience in PWD Accounts (double entry accounting system).
6. Junior Office Assistant : Must be Graduate in any discipline and have worked in Govt./Govt. undertaking Organization in the rank of UDA Should have sufficient knowledge in Computer operation.

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7. Manager for handicrafts : Must be Graduate in any discipline with working  
Show Room experience at least 5 years on commercial Shop/Firms like  
Manjusha/Tantuja/BBC etc. should have sufficient knowledge in  
computer operation. Lady staff will be preferred.

**Other Conditions :**

- a) Nature of Duty : As and when allotted by the Authority.  
b) Age not more than 62 years as on 31/08/2023.  
c) Initial tenure of engagement is for a period of 06 (Six) months which may be extended further subject to satisfactory performance as well as further requirement of service by the Authority.  
d) Remuneration as per practice of NKDA.  
e) Selection to be made on the basis of interview and as per service records. Decision of the Authority in this regard will stand final.

Willing candidate may submit application in plain paper address to : The Chief Executive Officer, New Town Kolkata Development Authority, New Administrative Building, Plot No. DG/13, Premises No. 04-3333, AA-1D, New Town, Kol-156 clearly mentioning the post applied for as narrated below :

- i) Name :  
ii) Father's Name :  
iii) Complete Postal Address :  
iv) Contact No. & e-mail I. D. :  
v) Date of Birth :  
vi) Age as on 31.08.2023 :  
vii) Education Qualification :  
viii) Technical Qualification :  
ix) Experience :  
x) Name of the office/department last served :  
xi) Last Post held :  
xii) Date of retirement :  
(Must be attached release order & P.P.O copy)

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- xiii) A recent passport size photograph should be pasted on the application.
- xiv) Copies of relevant certificates & testimonials should be attached.

**LAST DATE FOR SUBMISSION OF APPLICATION 12/09/2023 UPTO 5 PM.**

For submission of online application : [ceonkda@gmail.com](mailto:ceonkda@gmail.com).



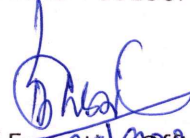
Chief Executive Officer  
New Town Kolkata Development Authority

Memo No. **8517**/3/NKDA(Estt.)/Admin-1203/2023

Dated-31/08/2023

Copy forwarded for information to :

- 1) System Manager, NKDA to publish in Office-website.
- 2) H. A. for publication at least two daily newspapers and Notice Board at the Administrative Building, DG/13, Premises No. 04-333, AA-1D, New Town, Kolkata-700156.
- 3) P. A. to Hon'ble Chairman, NKDA.



Chief Executive Officer  
New Town Kolkata Development Authority