

**MINUTES OF THE MEETING HELD AT 12-15 PM ON 09.03.2012
AT NKDA PREMISES REGARDING EOI FOR ARCHITECTURAL
DESIGN OF ADMINISTRATIVE BUILDING OF NEW TOWN
KOLKATA DEVELOPMENT AUTHORITY (MUNICIPAL
OFFICE) IN ACTION AREA-ID, NEW TOWN, KOLKATA.**

The meeting was presided over by Shri Abin De, Executive Engineer, NKDA. Name of the other persons present are as follows:

1. Smt. Karabi Sengupta, Sr. Architect, NKDA,
2. Shri Somesh Chandra Halder, Asstt. Architect, NKDA,
3. Shri Debmalya Guha, Architect, M/s. PACE Const., (9007170078)
4. Smt. Jayita Chakraborty, Trainee Architect, M/s. Sunando Dasgupta & Asso., (9811151904)
5. Smt. Sudipta Roy, Trainee Architect, M/s. Sunando Dasgupta & Asso.,
6. Shri Suman Gupta, Principal Architect, M/s. AAKRITI, (9830139130)
7. Shri Arnab Roychowdhury, Architect, M/s. Design Icon, (9836995565)
8. Shri Abhinandan Mandal, Architect, M/s. TDCS (Trizzone), (09910300454)
9. Shri Arjun Bhattacharyya, Architect, Abin DesignStudio, (9836149434)
10. Shri Tamal Dasgupta, Architect, M/s. Sukanya & Asso., (9007405403)
11. Shri Subhadip Roy, Architect, M/s. MMCS (P) Ltd., (9830600673)
12. Shri Debashish Das, Asso. Dir. Architect, M/s. ARK, (9830029703)
13. Shri Anirban Deb, Marketing Executive, M/s. Dynamic Projects, (9748191600)
14. Shri Dipankar Das, Architect-Director, M/s. Haven Const. Pvt. Ltd., (9831135661)
15. Shri Joydeep Maity, Principal Architect, M/s. The Pigeon Hole Architect, (990323185)
16. Shri Kumar Kanti Majumder, Architect, M/s. Habicon, (9830116289)
17. Shri Bijit Kumar Datta, Architect, M/s. Habicon, (9831278692)

The following issues were raised discussed in the meeting:

- a) The participants were informed that, if desired by New Town Kolkata Development Authority/Expert Committee, they will have to make Power Point Presentations of the architectural drawing and design, on a specified date & time.
- b) During submission all architectural drawing sheets should be of A-I size.
- c) The total manpower who will use the proposed building will be around five hundred.
- d) The successful architectural firm who will be entrusted to do the job will be responsible to obtain the approved architectural drawings from the department of Fire & Emergency Services. They will also be responsible to obtain the NOC from Airports Authority of India (AAI).

- e) The successful architectural firm shall coordinate with the consultant firm/firms who will undertake structural design, electro-mechanical design including fire/HVAC, services design, landscaping etc. He will maintain close liaison with such consulting firm/firms and shall periodically supervise the entire project during construction. The construction period may be considered as 36 months. The above factors may be taken into consideration before quoting rates in the Financial Bid.
- f) It was once again clarified that, the Technical & Financial Bids will be opened on the same date. Evaluation on Technical Bid will be made on a latter date by an expert committee.

The meeting concluded with thanks.



**Executive Engineer-I
New Town Kolkata Dev. Authority
03, MAR, Kolkata-156**