

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No. 1861 / NKDA/BPS-172/2023

Date : 11 July 2024

NOTIFICATION

ISSUE OF CERTIFIED COPIES OF BUILDING PLAN, SERVICE DRAWING, OC/POC DRAWING & ETC

1. Henceforth the following charges may be levied for the issue of certified copies of following documents :-

Ser No	Item	Rate
(a)	Building Plans including Sewerage & Water Supply drawings/ Re-sanction Drawings	A0 Size - Rs. 2000/- A1A2 Size - Rs.1500/-
(b)	OC/POC Plan	-do-
(c)	All other documents	A3 Size - Rs.100/- A4 Size - Rs. 50/-

2. Who are eligible to apply for the certified copies of above said documents :-

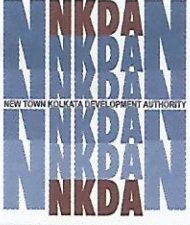
- Owners of the property.
- Owners of the un-divided share of the property.
- Chairman/Secretary of the Society.
- Flat owners / Members of the Housing Society of the property.

3. Applicant/s has to apply in plain paper with sanction details or OC/POC and premises number / plot number details enclosing following documents :-

- Mutation certificate / Registered Deed of conveyance / Resolution of the Co-op Society.

Chief Executive Officer
New Town Kolkata Development Authority

....P-2 contd



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2

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Copy forwarded to for information and necessary action :-

1. CEO, NKDA
2. CE, NKDA
3. Chief Architect, NKDA
4. AO - I, NKDA
5. System Manager, NKDA - Please publish the notification in NKDA website..
6. ~~Guard file~~ PA to CE
7. Guard File .


11/7/24
Chief Executive Officer
New Town Kolkata Development Authority