



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

ADVISORY

As per the information received from the IMD and Department of Disaster Management and Civil Defense, Government of West Bengal, the New Kolkata Development Authority has instructed all concerned to take precautionary measures in the event of the Cyclone 'REMAL' which is likely to hit West Bengal on the 26th, May 2024 which may cause severe problems at Residential, Commercial units and construction sites.

In the light of the above all concerned are advised to take the following precautionary measures to avoid any form of mishap:

A. Appeal to the Resident Welfare Associations / Blocks/ Societies:

1. Check that the balcony, roof and terrace of all Flats are secured.
2. Clear all loose items from rooftop and all along common areas.
3. All vehicles to be parked inside the parking bay and the hand break to be put on
4. All bicycles & Motor Cycles to be parked in a secured place
5. Secure all equipment's and installations kept outside, and in open-air. If movable, shift those inside the store room.
6. All underground drainage needs to be cleaned as a pre monsoon measures.
7. All rainwater lines to be cleared from terrace and all along the pipeline
8. All sump pits to be cleaned and make sure that all sump pumps are operational and connected in auto level sensing system. If not then run the sump pumps as per water level.
9. Keep additional / spare pumps, extension electrical boards, delivery & discharged pipes ready to install as per the requirement to boost the drainage system
10. No electrical points to be exposed OR Loose.
11. Ensure all lightening attesters are internally connected and properly earthed in earth pits
12. Ensure all Emergency service contacts are available at site and all personnel are aware about these nos.
13. The site should be manned by adequate trained manpower during this natural calamity. They should be trained and educated precisely about their role during the calamity. Nobody to be in panic to handle the situation.
14. Adequate HSD (fuel) in to be stored to run the Generator uninterrupted in case of power failure during and after the cyclone
15. All plants need to be provided adequate support so that those do not damaged during cyclone
16. First Aid Box to be available at site
17. Circulate the Notice and ensure that all flat owners are aware of the situation and are prepared
18. Lock all Overhead Tank Covers
19. Ensure the tightness of Mounting nuts of all Solar panels
20. Ensure all plumbing lines are firmly fixed with walls / supports
21. Ensure Lift control rooms door seals are proper and no chance for rain water seepage
22. Ensure proper mountings of all Outdoor units

23. Ensure the proper mounting of all outdoor light fixtures Fire & Service staircase top floor doors are sealed properly and locked
24. Ensure necessary protection of Electrical installations – Transformer, HT/LT Breakers, Panel rooms from water logging.

25. Ensure all Scaffoldings are anchored & hooked as per standard procedure.
26. On 26/05/2024 drinking water will be supplied for extended period from 6:00 am to 11:00 am , 1:00 pm to 3:00 pm and 5:00 pm to 8:00 pm. Residents are requested to store drinking water and also filled up their respective underground Reservoirs and overhead Reservoirs for avoiding possible disturbance of water supply on 27/05/2024.

B. Appeal to the Architects/Engineers/ Builders:

1. Tightening of loose materials at construction sites and covering the site with net
2. **Proper securing of scaffolding materials**
3. **Refraining workers/labors from working at higher levels of the construction site**
4. **Preventing of workers/labors from working in exposed areas which are likely to be affected in the event of a cyclone**
5. **Proper covering of cement, sand and other construction materials**
6. **Proper securing / lower down of tower cranes.**
7. **Securing of all temporary structures on site including avoidance of using godowns and settlements.**

All are requested to abide by the aforementioned guidelines to prevent damage of property and maintain safety. NKDA has started 24X7 **Control Room** details are as follows :

Landline : 033 - 3505 0004 / 3505 0030

Mobile : 8334069144

Tollfree : 1800 - 103 - 7652

New Kolkata Development Authority