



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No. 1094/NKDA/BPS-49/2014

Date: 04.03.2020

Minutes of the meeting with Architects and other technical persons at held on 20th February, 2020 at NKDA Conference Hall, 01, MAR, New Town, Kolkata

Date: 20th February, 2020

Venue: Conference Hall, New Town Development Authority; 01, MAR, New Town, Kolkata – 700 156

Attendees: The meeting was chaired by Sri Debasis Sen, IAS, Additional Chief Secretary, Govt. of W.B and Honorable Chairman of NKDA and WBHIDCO and following were present in the meeting:

1. Sri Debasis Sen, IAS, Additional Chief Secretary, Govt. of W.B and Honorable Chairman of NKDA and WBHIDCO
2. Sri Animesh Bhattacharya, Chief Executive Officer, NKDA
3. Sri Sukrit Chatterjee, Chief Architect, NKDA
4. Sri Pradeep Roy, Chief Engineer, NKDA
5. Sri Sandeep Ganguly, Executive Engineer – I, NKDA
6. Sri Jiten Basak, Executive Engineer – II, NKDA
7. Smt. Sayanti Majumder, Assistant Architect, NKDA
8. Smt. Runa Dasgupta, Assistant Architect, NKDA
9. Sri Koushik Dhar, Assistant Engineer (System), NKDA
10. Smt. Madhabi Chakraborty, Assistant Engineer (System), NKDA
11. Architects, Civil/Structural engineer and other technical persons enlisted with NKDA.

In presence of the above a vivid discussion was done regarding safety measures during Construction as well as other related aspects. Following points were concluded in the said meeting:

1. As New Town is a developing city, several construction works are going on within the township. Deposition of construction material, dust, construction waste is a very common problem during construction work. All construction area/buildings should be wrapped by cloth, jute, metal sheets, as other dust retarding materials so as to act as dust barriers. All other action as required to reduce dust and eliminate possibility of spread of dust/debris outside own plot/property shall also be taken.
2. Use of diesel generator during construction work is to be avoided. If used then it is to be considered that the use of generator or any other sound generating devices needs to be restricted within 6A.M to 8 P.M and can not be used after 8 P.M till next day 6 A.M. Sound less generator should be used if possible within the permissible time period.
3. Any construction/demolition waste material, cement slurry as generated during piling, floor cutting or other construction work should not be dumped in the existing sewage line.
4. Deposition of construction material should not be done on the black top public road. Public circulation or driveway should not be occupied by stacking any kind of construction/demolition material, debris etc.
5. Roof top RWH system shall form a part of the building and shall have to be included in the building plan, either for direct use of the rain water or for ground water recharging, or both,

applicable in case of new building or any new housing complex or expansion of any existing building or housing complex.

6. Reflecting paint or roof top solar panel shall be applied over roof area to minimize the heat absorption for all plots irrespective of use-group and plot size.
7. One tree cover shall be provided for each 80 sq.mt. of plot area . At least one tree shall be planted in every plot irrespective of use-group and plot size.
8. 2% of the car parking space shall have to be provided for electric vehicle charging facilities. At least one car parking space shall be equipped with electric vehicle charging facilities for all plots irrespective of use-group and plot size. For plot size above 10 hectare, 20% of the parking space shall have to be allotted for electric vehicle charging facilities. The said allotted space for electric vehicle charging facilities will be exempted from Floor Area Ratio (FAR) and Ground Coverage calculation.
9. A site management plan during construction period is to be submitted during obtaining building plan sanction.
10. Proper arrangement of bio – toilets or other temporary toilets for labor during construction is to be done. Manhole pit or existing sewage line can not be used for this purpose.
11. Water should not be wasted. The service connection line shall be maintained properly to prevent leakage and loss of water. Accumulation of water at the construction site shall be prescribed to avoid mosquito menace.
12. Name, address and contact no. of the developer/contractor is to be provided during the “Notice of commencement”. If any change of technical persons/developer is done, it is also to be notified to sanctioning authority.
13. Name and Contact No. of the Applicant, Technical persons (viz. Architect, Civil/Structural Engineer etc.) and Contractor/Site-in-charge should also be displayed properly in standard display board (Min. size of the display board should be 1000mm. X 600mm.)

The meeting ended with a vote of thanks.



Chief Executive Officer
New Town Kolkata Development Authority

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Copy forwarded for information to:

1. Chief Executive Officer, NKDA
2. Chief Architect, NKDA
3. P.A. to Hon'ble Chairman, New Town Kolkata Development Authority

Chief Executive Officer
New Town Kolkata Development Authority