



# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata - 700 156

Memo No: 5493/NKDA/NTBC/GM/2022-2023

Dated: 19-07-2022

## **EXPRESSION OF INTEREST** **EOI No. 04/GM/NKDA/NTBC of 2022 - 2023**

General Manager, New Town Business Club (NTBC) functioning under the aegis of NKDA invites Expression of Interest (EOI) from reliable and reputed Trainers / Coaches / Agencies for Empanelment under New Town Business Club and under the control of the Business Club, New Town, Kolkata 700156 as per schedule and terms and conditions as given below:

SI No	Particulars of Work	Location	Discipline	Period of Empanelment	Charges
1	One No Coach / Agency	BA block play ground	Cricket	11 months from the date of signing MOU	Fees received from students would be shared between NTBC and Coach respectively
2	One No Coach / Agency	CB block play ground	Cricket	11 months from the date of signing MOU	-do-
3	One No Coach / Agency holding D license	BA block play ground	Football	11 months from the date of signing MOU	-do-
4	One No Coach / Agency holding D license	DC block play ground	Football	11 months from the date of signing MOU	-do-
5	One No Coach / Agency holding D license	AL block play ground	Football	11 months from the date of signing MOU	-do-
6	One No Coach / Agency holding D license	CE block play ground	Football	11 months from the date of signing MOU	-do-
7	One No Coach / Agency	CB block play ground	Karate	11 months from the date of signing MOU	-do-

### Important Dates:

Last date of submission of documents at NTBC	27/07/2022 up to 3:00PM
Date of Opening	28/07/2022 at 3:30PM

The sealed bidding documents should be addressed to The General Manager, New Town Business Club, Street No 90, Action Area 1A, Block AE, New Town, Kolkata 700156. EOI received after stipulated date and time shall be rejected summarily

### **General Conditions:**

1. The sealed bidding documents should be deposited at the Office of NTBC on or before the stipulated date and time
2. The bidding documents must be sealed in an envelope super-scribing **“PLAY FIELD BLOCK NO AND DISCIPLINE OF SPORT”**
3. After opening of the Bids, all Bidders with correct documentation will be called for an interview by a Board of Officers and selected Bidders empanelled as Trainers by NKDA.
4. Conditional quotation will not be entertained and will be summarily rejected.
5. After having been selected as a successful bidder, on written intimation shall have to enter into a MOU in duplicate on judicial stamp paper of Rs 10.00 (Rupees Ten), the cost of which would be borne by the Agency / Trainer. The bidder shall be bound by the terms and conditions of contract to be executed along the specifications as enumerated. The Agreement / Deed of Contract shall be valid for a period of 11 (eleven) months from the date of signing of MOU
6. In the event of any dispute or differences, whatsoever arising in connection with any terms and condition or guideline relating to meaning and interpretation subsequently including any alleged breach thereof, the same shall be referred to the Chairman, NKDA and his decision will be considered final
7. The intending bidder should submit the following:
  - a. Aadhar Card
  - b. PAN issued by Income Tax Authority
  - c. Documentary evidence like experience certificates and qualification certificates provided in support of the above
8. Each page of the requisite documents must be stamped and signed by the person / authorised persons submitting the bid in token of his / their having acquainted himself / themselves and accepted the entire bid documents including various conditions of empanelment
9. The intending bidders shall clearly understand that whatever may be the outcome of the present invitation of deeds, no cost of bidding shall be reimbursable by the department. The New Town Business Club reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any bidder at any stage of bidding.

### **Scope of Work & Conditions:**

1. The revenue generated by way of coaching fees of students for a particular sport will be shared between NTBC and the selected Agency / Trainer respectively. The payment to the Agency / Trainer will be made at the end of every month by 7 (seven) working days by way of a crossed cheque drawn in favour of Agency/Trainer or by online transfer.
2. All students will pay the charges due to them by card / online transfer / UPI QR based payment mode like Phone Pe / Pay TM / Pay U to New Town Business Club by the 5<sup>th</sup> of each month failing which his/her entry would be barred by the security guard manning the playground gate. The same student may however join the class next month after paying the requisite fees to NTBC
3. **There would be no free students unless authorised by NKDA**
4. The Agency / Trainer will have to adhere strictly to the rules and regulations of NKDA in all regards.
5. **Sub-leasing or sub-letting of the various playfields will never be allowed by the Trainers at any point of time**

6. The Authority reserves the sole right to select any empanelled Agency / Trainer from the list of empanelment to conduct / organise any sport related event on any given day or time

7. **A maximum amount of Rs.500/- per student per month may be charged by NTBC.** Any sport event organised must be routed through NTBC. Any additional money required for organising a sport event will be routed through NTBC and with prior permission from the Authority ie NKDA

8. The Authority will bear absolutely no financial liabilities

9. The Authority will not be responsible for any injury (fatal / non-fatal) occurring to any student in the course of training imparted at various sports training or sports event at various play fields under the jurisdiction of NKDA

10. The Authority reserves the right to terminate any or the entire empanelment list without assigning any reason thereof. The empanelment may be rescinded at any point of time due to bad conduct on the part of Agency / Trainer

11. On approval of empanelment, the Agency / Trainer are required to sign a MOU with NTBC. The MOU may be terminated in case of irregularities / under performance / non-adherence to Govt orders / suppression of facts by giving one-month notice from the Authority

  
**General Manager**  
**New Town Business Club**  
**for New Town Kolkata Development Authority**

**Memo No: 5493/1(4)/NKDA/NKDA/GM/2022-2023**

**Dated: 19-07-2022**

Copy forwarded for information and necessary action to:

1. The Chief Executive Officer, NKDA
2. The Finance Officer, NKDA
3. P.A to Hon'ble Chairman, NKDA
4. System Manager, NKDA for uploading on the website: [www.nkdamar.org](http://www.nkdamar.org)

  
**General Manager**  
**New Town Business Club**  
**for New Town Kolkata Development Authority**