



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY
(A Statutory Authority under Government of West Bengal)
03, Major Arterial Road • New Town • Kolkata – 700156
Ph. No. (033) 2324-2138 E mail Id: ee1@nkda.in

Memo. No. 1077 / NKDA/Engg – 36/2010 (X)

Date: 03/03/2020

NOTICE INVITING ITEM RATE e-TENDER

Notice Inviting e-Tender No. WBNKDA/37 /EE-I/NKDA/2019-20

Executive Engineer–I, New Town Kolkata Development Authority invites item rate e-Tender from resourceful, reliable, bona-fide and reputed agencies / contractors / manufacturers with requisite credential and having experience in executing similar works under PWD, KMDA, PHED, WBHIDCO and other Govt. Departments / PSU and are requested to submit their offer for the work detailed below.

(Submission of Bid through **online**)

Name of the work	Amount (Rs.)	Token Earnest Money (Rs.)	Price of Tender Documents (Rs.)	Period of completion
Supplying office furniture in connection with interior furnishing of office rooms of all the floors of the proposed Administrative Building(B+G+IV) of New Town Kolkata Development Authority at Action Area – ID of New Town, Kolkata	Rate to be quoted by the bidder item wise	10.00 Lakh	5,005.00 for Each set. To be paid only by the successful bidder at the time of agreement	30 (Thirty) days

- 1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit On-line Earnest Money & necessary Earnest Money will be deposited by the bidder through the following payment mode as per Finance Department Order No. **3975-F(Y)** dated 28th July, 2016 (Annexure-A).
 - (i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - (ii) **RTGS / NEFT** through bank account in any bank. The EMD shall be deposited in favour of **“New Town Kolkata Development Authority”** payable at **“Kolkata”**.
- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 13 of this NlEt.
- 4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

5) Eligibility criteria for participation in the tender:-

Basic eligibility criteria

- Resourceful, reliable, bona-fide and reputed agencies/contractors/manufacturers having credential of similar nature of work completed/Item supplied during 05 (Five) years prior to the tender notice.

Other terms and condition of the credentials-

- i) The intending bidders should produce credentials of similar nature of work of the minimum value of 40% of the quoted amount put to tender during 05 (Five) years prior to the date of the tender notice, or
 - ii) Intending bidders should produce credentials of 02 (Two) similar nature of work, each of the minimum value of 30% of the quoted amount put to tender during 05 (Five) years prior to the date of issue of the tender notice, or
 - iii) Intending bidders should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than desired value at 1 above during 05 (Five) years prior to the date of issue of the tender notice.
 - iv) In case of running works, only those bidders who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the bidder.
- v) Payment certificate will not be treated as credential;
- vi) Certificate issued by the Executive Engineer, or equivalent or competent authority of a State / Central Government undertaking, Statutory / Autonomous bodies constituted under Central / State statute, on the executed value of completed/ running work will be taken as credential.
 - vii) The partnership firm shall furnish the registered partnership deed and the company shall furnish Experience certificates / Work orders duly matched with payment certificates issued in favour of the applicant by a competent person of the employers, for similar nature of work during last three years i.e. 2016-17, 2017-18, and 2018-19
 - viii) Neither prospective bidders nor any of constituent partner had been debarred to participate in Quotation/Tender by any of the Departments/Authorities as mentioned above during the last 10 (Ten) years prior to the date of this NIO. Such an incident will be considered as disqualification towards eligibility (A declaration in this respect has to be furnished by the prospective bidders as per prescribed format without which the Technical Bid shall be treated non-responsive). Technical Bid shall be treated as non-responsive if anything adverse has come to the notice of the quotation inviting authority against the firm/ agency/bidder so far as his performance is concerned.
- Pan Card, Valid Trade License of West Bengal during 05 (Five) years prior to the tender notice, Income Tax Acknowledgement Receipt for the latest Assessment year, P.T Deposit Challan for the year 2019-2020, GST Registration Certificate are to be submitted as non-statutory documents.
 - Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
 - Joint Ventures/MOU will not be allowed.

Documentary evidence should be provided in support of the above.

Special Terms & Conditions of the Tender:

1. The original Manufacturer should have BIFMA Level 2&3, Greenguard, Greenpro, AIOTA, OHSAS 18001-2007, Greenco Platinum Certificate, ISO 14001:2015, 9001:2015, 45001:2018, 50001:2011, 13485:2016, Indoor Advantage Gold, Indian Design Mark, GRIHA, Indoor Air Monitoring Report Certificate. (Self-attested copies to be uploaded)
2. Authorized dealers of Original Manufacturer shall be allowed to participate in bidding process provided they shall submit proof of association (5 Years) and valid authorization from Original Manufacturer. The authorized dealers shall submit an undertaking on non-judicial stamp paper of Rs. 100/- by Original Manufacturer duly attested by Notary that they shall be responsible for performance of the dealer for the execution of work.
3. Financial Capacity Certificate from a Auditor / Auditor firm has to be uploaded as per prescribed format (Annexure – A).
4. A declaration has to be submitted by the bidder that with strict adherence to specifications as per NleT items, all the furnitures required under this tender shall be provided within the specified time frame & shall come with company warranty of 02 (two) years from the installation date. (A non judicial stamp paper of Rs. 100.00 by the original manufacturer duly attested by Notary to be furnished in support)
5. Original Equipment Manufacturer (OEM's) should have own local office and service centre at Kolkata / within West Bengal.
6. Non debarment or no Blacklisting from any Govt., semi government or any Govt. undertaking organisation during the last 10 years (Declaration through Affidavit on non judicial stamp paper of Rs. 100/- duly attested by Notary)
7. **At the time of uploading of tender, the tenderer shall have to upload scanned copy of an affidavit on non judicial stamp paper of Rs. 10/- as under :**

"I/We undertake and confirm that eligible similar work(s) has /have neither been executed nor will be executed through another contractor on back to back basis in case we are awarded the work. Further that, if such a violation comes to the notice of the Authority/Department, then I/We shall be debarred from participating in future tendering processes by New Town Kolkata Development Authority. Also, if such a violation comes to the notice of the Authority/ Department before commencement of work, the tender inviting authority shall be free to forfeit the entire amount of Earnest Money/Performance Guarantee deposited.

- 6) All materials are to be procured and supplied at site of work by the tenderer / firm at his / their own cost from approved reputed dealer / manufacturer. Departmental materials will not be issued under any circumstances unless any such provision is made and accepted later by both the parties. Department unless otherwise stated means New Town Kolkata Development Authority.
- 7) Mobilisation advance, time / cost overrun and consequent cost escalation for any material, labour, etc. will not be allowed.
- 8) The offer shall remain valid for 180 days from the date of opening of the tender. The rate will be fixed for one year from the date of issuance of work order.
- 9) On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund subject to deduction of security deposit. Progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill (s), however, shall not construed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolved of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.

- 10)** No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.

Payment for the works done by the contractor will be based on recorded and accepted measurement put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his/their authorized representative is advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.

11) Idle labour, idle rent and hire charges etc.:

No claim of any category and type, on this ground shall be entertained. The contractor and NKDA shall make every effort that such situation does not arise.

12) Security Deposit:

Retention money towards Security amounting to 8% (*eight percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on the money retained for Security Deposit.

13) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	03/03/2020
2	Documents download start date (Online)	04/03/2020 from 10:00 A.M.
3	Documents download end date (Online)	25/03/2020 upto 10:00 A.M.
4.	Pre-Bid Meeting	06/03/2020 at 4.00 P.M.
5.	Bid submission start date (Online)	04/03/2020 from 10:00 A.M.
6.	Bid submission closing date (Online)	25/03/2020 upto 10:00 A.M.
7.	Bid opening date for Technical Proposals (Online)	27/03/2020 from 10:00 A.M.
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course
9.	Date for opening of Financial Proposal (Online).	Will be intimated in due course

- 14)** (a) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 8% will be deducted from on-going bills to cover 10% of the total value of work done.
 (b) The security deposit for the original work of the successful tenderer will be refunded after defect liability period as stipulated in relevant clause of the tender document.
- 15)** The tenderers are bound by the terms & conditions of WBF 2911(ii) along with specification, notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.
- 16)** Income Tax and others Taxes as admissible will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. Building & other construction workers cess @ 1.0% will be deducted from progressive bills in pursuance with G.O. no. 599A/ 4M – 28 / 06 dated 27/09/2006. The rate quoted would remain same throughout the period of contract and should be inclusive of **all taxes** including GST which are and will also be applicable during the entire tenure of the contract.
- 17)** The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.

- 18) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.
- 19) Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.
- 20) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 21) **The intending tenderers are required to quote the rate *online*.**
- 22) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 24.) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 25.) Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.
- 26.) If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 27.) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of LOI cum acceptance order by Executive Engineer – I, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).
- 28.) **Qualification criteria:**
The tender inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NleT.

The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice to take any penal action against him/them as may be deemed fit by the Tender Accepting Authority.
- 29.) **No. price preference and other concession will be allowed as per order no 8648 – F(T) dated 12.10.2012.**
- 30.) In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.

- 31.) Intending tenderer should note that he will have to work simultaneously with other contractors already entrusted with other work or with contractors to be entrusted with other work in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project. Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.
- 32.) NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NleT. Rates should be quoted accordingly.
- 33.) NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NleT. Rates should be quoted accordingly.
- 34.) The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.
- 35.) Arbitration clause of WBF 2911(ii) stands deleted, notwithstanding whatever has the object of deletion of Clause-25 from the Contract Form of WBF-2911(ii), the parties entering into the agreement pertaining to this NleT, if so desire, may go for money suit for any dispute in his / there opinion arising out of this contract and he/ they may file such suit in any court of law situated in Kolkata proper in the district of West Bengal.
- 36.) Any Corrigendum, notification in connection to this NleT will be published in the official website of New Town Kolkata Development Authority (www.nkdamar.org) as well as <https://wbtenders.gov.in>. The applicants are requested to please follow the websites for such notifications, corrigendum etc.

**Executive Engineer-I
New Town Kolkata Development Authority**

Memo. No. 1077 /1(8)/ NKDA / Engg – 36 / 2010 (IX)

Date: 03/03/2020

Copy forwarded for information to:-

1. Chief Executive Officer, New Town Kolkata Development Authority.
2. Chief Engineer, New Town Kolkata Development Authority.
3. Finance Officer, New Town Kolkata Development Authority.
4. Assistant Engineer – III, New Town Kolkata Development Authority
5. Estimator/ Sr. Accountant / Cashier, New Town Kolkata Development Authority.
6. P.A to the Hon'ble Chairman, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official Website of New Town Kolkata Development Authority (www.nkdamar.org)

**Executive Engineer-I
New Town Kolkata Development Authority**

ANNEXURE - A

Information of audited financial statement for the last year to demonstrate the current soundness of the Bidder's financial position

Name of Bidder:.....

1. The Bidder's Net Worth for the last year calculated on the basis of capital, profit and free reserve available to the firm should be positive.
2. Bidders, who meet the minimum qualification criteria, will be qualified only if their available bid capacity at the expected time of bidding is more than the total estimated cost of the works. The available bid capacity will be calculated as under:

$$\begin{aligned} \text{Assessed Available Bid Capacity} &= [A \times N \times 2 - B] \\ &= \text{Rs.} \\ &= \text{Rs.} \end{aligned}$$

Where,

- A = Maximum value of engineering works in respect of projects executed in any one year during the last 5 (*five*) years (updated to the price level of the year indicated in table below under note) taking into account the completed as-wellas works in progress. The projects include turnkey project / item rate contract / construction works.
- N = Number of years (i.e. year) prescribed for completion of the works for which Bids are invited.
- B = Financial Liability of the bidder to incurred for existing commitments and on-going works during the period of the subject contract.

.....
.....
.....

Signature, name and designation of
Authorised Signatory
For and on/belief of
.....(Name of the Applicant)

.....

Signature of authorised signatory of
theStatutory Auditor's firm.

.....

Name of the Statutory Auditor's firm

Seal of the audit firm:
(Signature, name and designation and
Membership No. of authorised
signatory)

To seal calculate the value of “A”

- (i) A table containing value of engineering works in respect of projects (turnkey project / item rate contract / construction works) undertaken by the Bidder during last 5 (*five*) years is as follows:

Sl. No	Financial Year	Value of engineering works undertaken w.r.f. projects (Rs. in Crores)
1.	Year-5(2014-2015)	
2.	Year-4(2015-2016)	
3.	Year-3(2016-2017)	
4.	Year-2(2017-2018)	
5.	Year-1(2018-2019)	

- (ii) Maximum value of projects that have been undertaken during the F.Y.out of the last 5 (*five*) years and value is Rs..... Crores (*Rupees*) only. Further, value updated to the price level of the year indicated in Table is as follows:

Rs.Crores X (upadation factor as per Table)

= Rs..... Crores (*Rupees*.....) only

Table indicating the factor for the year for upadation to the price level is indicated as under

Sl. No	Financial Year	Updation Factor
1.	Year-1(2018-2019)	1.00
2.	Year-2(2017-2018)	1.05
3.	Year-3(2016-2017)	1.10
4.	Year-4(2015-2016)	1.15
5.	Year-5(2014-2015)	1.20

- (iii)Net worth for the last year of (name of the company) is Rs..... Lac (*Rupees*) only.

.....

 Signature, name and designation of
 Authorised Signatory
 For and on/belief of
(Name of the Applicant)

.....
 Signature of authorised signatory of
 theStatutory Auditor’s firm.

 Name of the Statutory Auditor’s firm
 Seal of the audit firm:
 (Signature, name and designation and
Membership No. of authorised signatory)