



# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)

3, Major Arterial Road • New Town • Kolkata – 700156

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Memo No. 3543 / NKDA / Engg – 36 / 2010 (IV)

Date: 25 .07.2014

## NOTICE INVITING e-TENDER

Notice Inviting e-Tender No. WBNKDA/03/EE-I/NKDA/2014-15

Executive Engineer – I, New Town Kolkata Development Authority invites tender from resourceful, reliable, bona-fide and experienced Consultants / Consultancy firms for “Project Management Consultancy Services for Solid Waste Processing and Disposal for New Town.”

(Submission of Bid through **online**)

List of Schemes: In case of 2<sup>nd</sup> call or onwards those who have deposited Earnest Money in the previous call(s) need not further deposit Earnest Money.

S l. N o	Name of the work	Estimated Amount (Rs.)	Bid Security Money (Rs.)	Price of Tender documents (Rs.)	Period of Completion
1	Project Management Consultancy Service for Solid Waste Processing and Disposal for New Town	To be quoted by the bidders	₹ 1,00,000.00	₹ 2,505.00 Each set to be paid only by the successful bidder during the time of agreement	195 (One hundred ninety five) days

- 1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidders will have to submit Bid security money, which may be remitted by separate Demand Draft / Banker's Cheque to be issued from any scheduled bank in favour of the “**New Town Kolkata Development Authority**” payable at Kolkata and also to be documented through e-filing. The Lowest bidder shall submit the hard copy of the Demand Draft / Banker's Cheque under sealed cover ( super scribing the name of work with NIeT No) to the Office of New Town Kolkata Development Authority at 01,MAR New Town, Kolkata-700156 with his acceptance letter of the LOI (Letter of Intent). Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder.

- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 14 of this NIeT.
- 4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority as per Technical Evaluation (based on markings) as stated in the article II of Technical Documents. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender.**

Reputed Consultants/ Consultancy firms having experience for similar nature of work following latest IS specifications and standards and should have / be:

- i) Registered under Indian Companies Act of 1956 for at least 3 years.
  - ii) Expertise in MSW sector at State and National level.
  - iii) Empanelled as eligible organization for studies in Air, water, soil and MSW from any State PCB.
  - iv) Experience in preparation of DPRs for Solid Waste Management for new planned cities and newly created municipal corporations.
  - v) Provided Transaction Advisory / Technical consultancy services to State Nodal agencies / Urban Local Bodies.
  - vi) Demonstrated approach for ecological waste management towards sustainability.
  - vii) Company Registration Certificate, Pan Card, Income Tax, Service Tax, TIN/TAN, Acknowledgement Receipt for the latest Assessment year, Import/Export License (if any), Auditor Certificates for business to turn over in last 3 financial years (2010-11, 2011-12, 2012-13) are to be submitted as non-statutory documents.
  - viii) Required information as per formats in Annexures (1-12) as given in the tender document with copies of LOIs /work order and completion certificates in support of the eligibility claims and explanatory note (summary) towards specific nature of the study, DPR and project execution. All submissions shall be online only.
  - ix) Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
  - x) **Joint Ventures/MOU will not be allowed.**
- 6) The offer shall remain valid for 180 days from the date of opening of the tender.

7) On-going payments for work may be allowed to the executing agency as per payment schedule stipulated in the tender documents and availability of fund. Subject to deduction of security deposit, progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill (s), however, shall not construed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolved of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.

8) No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.

Payment for the works done by the contractor will be based on recorded and accepted measurement put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his/ their authorized representative are advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.

9) **Cost escalation, Secured advance etc. are not allowed.**

10) **Idle labour, idle rent and hire charges etc.:**

No claim of any category and type, on this ground shall be entertained. The contractor and NKDA shall make every effort that such situation does not arise.

11) (a) Earnest Money: The balance amount of Earnest Money if any, @ 2% (two percent) of the quoted amount for the entire work less Bid Security, in the shape of Demand Draft / Banker's Cheque of any Scheduled bank is to be drawn in favour of the "**New Town Kolkata Development Authority**" payable at Kolkata and to be submitted at the time of agreement by the successful bidder.

(b) Bid Security for the unsuccessful tenderer(s) will be released only after the issuance of work order to the successful tenderer subject to submission of hard copies of the Demand Draft / Banker's Cheque of the same.

(c) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 8% will be deducted from on-going bills to cover 10% of the total value of work done.

(d) The security deposit for the original work of the successful tenderer will be refunded after defect liability period as stipulated in relevant clause of the tender document.

**12) Security Deposit:**

Retention money towards performance Security amounting to 8% (*eight percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on the money retained for Security Deposit. Such Security Deposit as retained with New Town Kolkata Development Authority for an amount equal to 10% of the value of work to be done [ upto item no (4) of the Schedule of work] will be released by the Engineer-in-Charge for payment after 3 (three) months post completion upto item no (4) of the schedule of work ( excluding item no. 5, i.e. Supervision and monitoring of the execution of the work with respect to construction/installation of the equipments for the facility and subsequent Operation and Maintenance (O&M) of the plant and processing of Solid Waste for a period of three years from date of commissioning of the plant). The balance Security Deposit for item no. 5 will be released after completion of 03 (three) years of Operation & Maintenance of the Solid Waste Processing & Disposal plant. The lump sum rate quoted for item no.5 should be at least 10% of the total value of the work.

**13) Special Security Deposit (S.S.D):**

Special Security Deposit amounting to Rs. 1,50,000.00 (Rupees One lakh fifty thousand) only will have to deposited by the selected bidder at the time of execution of agreement, which shall be retained by the Authority till the completion of Construction and Commissioning of the facility for processing and disposal of Municipal Solid Waste of this township and will be released in three equal installments (i.e. after completion of every one year of operation & maintenance of the plant). The Special Security Deposit will be released without any interest. The Special Security Deposit will have to be submitted through only Demand Draft or Banker's Cheque in favour of New Town Kolkata Development Authority, payable at Kolkata.

**14) Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	25.07.2014
2	Documents download start date (Online)	26.07.2014 from 10:00A.M.
3	Documents download end date (Online)	18.08.2014 upto 3:00 P.M
4.	Date of Pre-Bid meeting	04.08.2014 upto 3:00 P.M
5.	Bid submission start date (Online)	05.08.2014 from 10:00A.M.
6.	Bid submission closing date (Online)	18.08.2014 upto 3:00 P.M
7.	Bid opening date for Technical Proposals (Online)	18.08.2014 at 4:00 P.M.
8.	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course
9.	Date for opening of Financial Proposal (Online).	Will be intimated in due course

15) The tenderers are bound by the terms & conditions of WBF 2912 along with specification, notice for calling Tenders, Special terms & condition, Instruction to Bidders, Schedule of works etc, which forms a part and parcel of this contract.

- 16) Income Tax & VAT will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. Building & other construction workers cess @ 1.0% will be deducted from progressive bills in pursuance with G.O. no. 599A/ 4M – 28 / 06 dated 27/09/2006.
- 17) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site, shall be at his own expenses.
- 18) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.
- 19) Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.
- 20) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 21) **The intending tenderers are required to quote the rate online.**
- 22) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
- 23) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 24) If there be any objection regarding prequalification of any Agency the same should be lodged online to Chief Engineer, New Town Kolkata Development Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained.
- 25) Before issuance of LOI, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.

- 26) If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 27) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2912 along with bid documents in triplicate, within 7 (seven) days from the date of issue of LOI by Executive Engineer – I, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2912.
- 28) **No. price preference and other concession will be allowed as per order no 8648 – F(T) dated 12.10.2012.**
- 29) Agencies are required to give a work programme preferably in the form of a bar-chart and to approve it by the EIC (Engineer-in-Charge) before commencement of work and if progress of work abruptly differs from the given work program, the undersigned may terminate the work order at any point of time.
- 30) In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.
- 31) NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NeIT. Rates should be quoted accordingly.
- 32) The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.
- 33) Arbitration clause of WBF 2912 stands deleted.
- 34) Any Corrigendum, notification in connection to this NIeT will be published in the official website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org)) as well as <https://wbtenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc.

**Executive Engineer–I**  
**New Town Kolkata Development Authority**

**Memo No. 3543 /1(8)/ NKDA / Engg – 36 / 2010 (IV)**

**Date: 25 .07.2014**

Copy forwarded for information to:-

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. The Chief Engineer, New Town Kolkata Development Authority.
3. The Finance Office, New Town Kolkata Development Authority.
4. The Assistant Engineer – II, New Town Kolkata Development Authority.
5. The Estimator/ Sr. Accountant / Cashier, New Town Kolkata Development Authority.
6. P.A to the Chairman, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official Website of New Town Kolkata Development Authority  
([www.nkdamar.org](http://www.nkdamar.org))

**Executive Engineer-I,  
New Town Kolkata Development Authority**

**Memo.No. 3543 /2/ NKDA / Engg – 36 / 2010(IV)**

**Date: 25 .07.2014**

Copy forwarded for information & circulation to :-

1. Sri Sabyasachi Dutta, Member of Legislative Assembly.

**Executive Engineer-I,  
New Town Kolkata Development Authority**