



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No. 5917/NKDA/Admn-428/2013

Date: 14-11-2014

Notice Inviting Quotation

Scaled quotations are hereby invited from experienced resourceful agencies having proven experience in leaflets, flex and banners for distributing & displaying in various places in Kolkata for NEW TOWN MELE 2014, as scheduled below in the office of New Town Kolkata Development Authority, 03, Major Arterial Road, New Town, Kolkata-700156.

Sl. No.	ITEM	Quantity	Rate
01	Flex banner -color 10 ft X 5ft (Supply & installation in different places)	10 (ten) Nos.	
02	Flex banner ----color 4ft X 3ft (Supply & installation in different places)	20 (twenty) nos.	
03	Leaf lets----- color (Bengali & English) 8'' x 6'' (Only supply)	1000 (thousand) nos.(Bengali) & 1000 (thousand) nos.(English)	

Last Date of Submission of Quotation : 21st Nov 2014 upto 2.30 P.M.
Date of opening of Quotation : 21st Nov 2014 at 3.00 P.M.

Other Conditions:

1. Conditional quotation will not be entertained and will be summarily rejected.
2. Supply and installation of the scheduled items is to be made within 5 days from the date of receipt of the work order.
3. The undersigned reserves the right to accept or to reject any or all the quotations without assigning any reason whatsoever.
4. Statutory deduction(s) towards IT as well as other statutory deductions (s), if applicable, will be made from the bills.
5. Document to be submitted---
 - a) Trade licence
 - b) PAN
 - c) Experience of work and related supporting documents.

Administrative Officer
New Town Kolkata Development Authority


Memo No.5917/1(3)/ NKDA/Admn-428/2013

Date:14-11-2014

Copy forwarded for favour of information to:

1. The Finance Officer, New Town Kolkata Development Authority
2. Notice Board of NKDA
- ✓ 3. Official website of NKDA(<http://www.nkdamar.org>).

S.M.



Administrative Officer
New Town Kolkata Development Authority