



New Town Kolkata Development Authority
03-Biswa Bangla Sarani (MAR)
New Town, Kolkata – 700156
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Invitation of Expression of Interest (EOI) for introducing and running Bicycling Sharing System in New Town, Kolkata having area of 30 sq km.

New Town Kolkata is a newly developed Greenfield City located in between Sector-V of Salt Lake City and Netaji Subhash Chandra Bose Inter National Airport, at the eastern fringes of Kolkata.

New Town Kolkata Development Authority, hereinafter mentioned as NKDA, constituted as per provision of the New Town Kolkata Development Authority Act, 2007, is mandated to provide civic services to the inhabitants.

To provide better last mile connectivity, the New Town Kolkata Development Authority has decided to introduce bicycle sharing scheme to be installed and operated by one or more service provider(s). The broad outline of the scheme will be as follows:

1.0 Facilities to users:

1.1 Users should be able to access and use bicycle from any place where any such bicycle is found parked within the periphery of the city and will be free to leave it at any public place within the city limits.

1.2 Users will pay the charges to the service provider.

2.0 Responsibility of NKDA:

2.1 NKDA will arrange / allow vacant open public space at different locations in New Town Kolkata to park bicycles. No space will be allowed for making any structure whether permanent or temporary.

2.2 NKDA will charge a fee as mentioned at para 7.0 of this EOI.

2.3 This arrangement will be generally for five years.

2.4 NKDA shall not be responsible for any loss (if any) of the service provider/s.

2.5 NKDA shall not be responsible for any act of omission or commission by the service provider or employees of service provider which causes or may cause harm / loss / damage to any user or to any third party.

3.0 Responsibility of the service provider

3.1 To arrange required numbers of bicycles, manpower, hardware & software etc. to introduce and run the bicycle sharing scheme.

3.2 To finance and to run the entire scheme.

- 3.3 To establish an office on its own expense in New Town Kolkata for running the scheme.
- 3.4 To run the scheme in a user friendly manner by using app based booking/ access system.
- 3.5 To maintain and manage all hardware and software properly to ensure safety of the users.
- 3.6 To maintain detailed separate account integrated with the app based booking/ access system of cycle hired by users.
- 3.7 Qualified bidders shall have to enter into contract agreement with NKDA.
- 3.8 All statutory clearances / permission / license required to commence the scheme and run the service need to be obtained by the service provider before starting of the service.
- 3.9 To allow authorized officials of NKDA to inquire on the facilities provided by service provider(s) and also to check the accounts of service(s) providers as & when required.
- 3.10 The intending participants of this EOI, on their own cost, may survey / assess the feasibility of the scheme and to arrive at the user charges.

4.0 Contract period:

The contract period will be normally for five years. The contract period of five years will be counted from the date of actual commencement of the service and needs to be documented under joint signature of Service Provider and representative of NKDA.

5.0 Payment procedure & Schedule:

Service provider (s) shall make advance annual payment to NKDA one month ahead of commencement of a contract year based on number of bicycles planned to be put in service in each month in the next year multiplied by the monthly rate per bicycle as mentioned as para 7.0 and summation of amount of twelve months will be payable to NKDA as ad-hoc payment. For the first contract year the payment needs to be made before signing of the agreement. At the end of a contract year, after the account is audited, the payable amount to NKDA will be accordingly reconciled and if required, it will be readjusted.

6.0 Earnest Money & Security Deposit:

6.1 Earnest Money: A demand draft of Rs.10,000.00 only, drawn in favour of New Town Kolkata Development Authority payable at Kolkata to be submitted along with the Technical Bid by each participant. For successful participants, the earnest money will be converted into security deposit. Earnest Money of unsuccessful participants will be refunded. No interest on the earnest money shall be allowed.

6.2 Security Deposit: For successful participants who would like to enter into agreement with NKDA, the earnest money of Rs.10,000.00 will be converted into security deposit. The security deposit will be forfeited in case any terms and condition and / or any rule / law of the land is violated by the service provider; otherwise it will be refunded without any interest after the contract period is over.

7.0 Base Price: Rs.177.00 per cycle month (including Taxes),

8.0 Proposal and EOI submission:

8.1 The EOI shall consist of Technical Bid only. The sealed envelope containing technical bid should be submitted to the office of New Town Kolkata Development Authority at 03, Biswas Bangla Sarani (MAR), New Town Kolkata – 700156, as per the schedule. On the envelope subject of the EOI and name of the participant should be clearly mentioned.

8.2 Technical Bid shall consist of:

(i) The organisational detail i.e. organisational profile, staff details, contact details, annual turnover in last three financial years etc.

(ii) Works experience.

(iii) Business proposal in detail i.e. the proposed scheme in detail including the proposed tariff for users.

(iv) An undertaking to the effect that on being selected, all statutory clearances / permission / license required to the commence and run the service will be obtained by the service provider before starting of the service.

(v) Earnest Money in a demand draft of Rs.10,000.00 only, drawn in favour of New Town Kolkata Development Authority payable at Kolkata

9.0 Schedule of submission of EOI

Events	Date & Time
1. Inviting EOI	23-08-2017
2. Pre bid meeting	01-09-2017
3. Submission of EOI (Technical bid)	13-09-2017 up to 2 pm.
4. Opening of Technical Bid	13-09-2017 at 3 pm.
5. Presentation on Technical Bid	15-09-2017 from 11 am.

10.0 Presentation:

After opening of technical bid, on the scheduled date & time the participants shall make presentation on the proposed scheme before a committee nominated by the authority.

11.0 Selection process:

11.1 Entire Evaluation will be based on Technical Proposal. Full Marks: 100

11.2 Participants who will score at least 50% marks i.e. 50 marks in the Technical Proposal will be qualified and will be eligible to enter into agreement with NKDA (subject to prescribed terms & Conditions) for introducing and running bi-cycle sharing scheme in New Town Kolkata .

12.0 Termination:

12.1 The service provider may terminate the agreement without assigning any reason after giving prior three months notice to NKDA and after getting no due certificate from NKDA and the Security Deposit will be then refunded.

12.2 NKDA may terminate the agreement if any term / condition of this EOI is violated and / or if any rule / law of the land is violated by the service provider. In such case, NKDA may issue caution to the service provider and if the violation is continues for seven days or more after issuing such caution, NKDA may unilaterally terminate the agreement and forfeit the security deposit and take all required measures to recover the dues of NKDA, if any.

ABW
23/08/12

**Chief Executive Officer
New Town Kolkata Development Authority**