



# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,

New Town, Kolkata – 700156

Memo No. 2561/NKDA/EE-E/2023

Date: 13/03/2023

## NOTICE INVITING e-QUOTATION

Notice Inviting e-Quotation No. 72/EE-E/NKDA/2023 (2<sup>nd</sup> Call)

Executive Engineer (E), New Town Kolkata Development Authority invites quoted rate e-quotation from resourceful, reliable, bona-fide having experience in similar nature of work at NKDA, WBHIDCO and any other Govt. departments are requested to submit their offer for the work detailed below.

(Submission of Bid through online)

Sl. No	Name of the work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Price of Tender documents	Period of Completion
1	Operation Maintenance & Cleaning of On-Grid solar power plants in different locations under NKDA in the new town April'23 to September'23	Agency has to Quote.	Earnest money Rs.17,500.00 ( <b>Rupees seventeen thousand and five hundred</b> ) only Lumpsum to submit through Online payments/RTGS/NEFT from ICICI Bank. In favour of " <b>Newtown Kolkata Development Authority</b> " payable at Kolkata.	As per finance (Audit) Dept, WB Notification vide memo no 452- A/PW/0/10C-35/10 dated on 26/07/2011 GST will be added only per set to be paid only at the time of agreement.	Maintenance period 6(Six) months from the month of April'23.

1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. All the bidder shall have to submit Earnest Money & necessary earnest money will be deposited by the bidder through the following payment mode as finance dept. order no. 3975-F (Y) dated 28<sup>th</sup> July 2016 (Annexure-A).

i) Net banking (any of the banks listed to the ICICI bank payment gateway) in case of payment through ICICI payment gateway. **RTGS/NEFT** through bank account in any bank. The EMD shall be deposited in favor of "Newtown Kolkata Development Authority" payable at Kolkata.

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>

3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 14 of this NIEQ.

4) The **FINANCIAL OFFER** of the prospective qualified tenderer(s) will be considered only if the **TECHNICAL BID** of the tenderer(s) is found qualified by competent authority of New Town Kolkata Development Authority. The decision of the competent authority of New Town Kolkata Development Authority will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

**5) Eligibility criteria for participation in the tender:**

- i. Working Contractors of NKDA, WBHIDCO, PWD, WBSEDCL and other Govt. Departments having satisfactorily completed (as prime contractor) at least one work of similar nature (i.e., Operation Maintenance & Cleaning of solar power plants) and having magnitude of at least Rs.2.5 Lakh during the last 3 years.  
Or bidder should have successfully installed and maintenance total 1MWP solar power plants at last one year.  
Authentic documents in original, from the Engineer-in-charge of the work will have to be submitted in support of the above credential as non-statutory documents.

Note: In support of credentials bidder must submit work order, BOQ, completion certificate during online tender submission.

- ii. Bidder have registered office & field service setup to provide good after sale services including necessary repair & maintenance in the state of West Bengal.
- iii. Pan Card, Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the current year, GST Registration and PF registration Certificate are to be submitted as non-statutory documents.
- iv. The firm must not have been debarred / blacklisted by any Govt. Dept., agency, PSUs / institution / agencies / autonomous organizations. The bidder shall submit a self-certification by an authorized person duly notarized to this effect.
- v. Registered Partnership Deed for Partnership Firms only along with Power of Attorney since executed under any Judicial Magistrate/First Class Magistrate is to be submitted. The company shall furnish the Article of Association and Memorandum as non-statutory documents.
- vi. The prospective bidders shall have PF & ESI enlistment. The last Month Challan & ECR copy of PF & ESI shall be furnished for Technical Evaluation.
- vii. The prospective bidders in their fulltime engagement experienced technical personnel, the minimum being one Electrical Engineering Diploma holder (Authenticated documents in respect of qualification and Full time Employment through ECR copy of PF & ESI for engagement shall be furnished for Technical Evaluation.) (If Technical Person is being Proprietor/Partner/Director of Company then ECR copy may not require).
- viii. The prospective bidders in their fulltime engagement experienced Electrical Supervisor, having SSC Part of 1,2,3,4,11 or National (Authenticated documents in respect of qualification and Full time Employment through ECR copy of PF & ESI for engagement shall be furnished for Technical Evaluation.) (If Supervisor having above mentioned Part is being Proprietor/Partner/Director of Company then ECR copy may not require).
- ix. **Joint Ventures/MOU will not be allowed.**

6) All materials are to be procured and supplied at site of work by the tenderer / firm at his / their own cost from approved reputed dealer / manufacturer. Departmental materials will not be issued under any circumstances unless any such provision is made and accepted latter by both the parties. Department unless otherwise stated means New Town Kolkata Development Authority. The prospective applicant shall be capable to establish Field Testing Laboratory equipped with requisite Instruments and Technical Staff complete in itself to carry out all necessary Tests for such project.

7) Mobilization advance, time / cost overrun and consequent cost escalation for any material labour etc. and secured advance will not be allowed.

8) The offer shall remain valid for 6 (Six) Month from the date of opening of the tender.

- 9) On-going payments for work may be allowed to the executing agency as per existing rules and availability of fund. Subject to deduction of security deposit, progressive payment may be made against the completed or partly completed item of works. Such interim payments, shall be made as running account bill(s), however, shall not construed to mean that the respective items / components have finally been approved and accepted by NKDA and the contractor shall not be absolved of his responsibility to set right any deficiency of such paid items / components at his/ their own cost, for rectifying all defects which are subsequently being noted or found.
- 10) No claim for interest or compensation will be entertained in respect to any money or balance of payment which may be due or alleged to be due to the contractor owing to any dispute between the contractor and NKDA or in respect to any delay in making payment of progressive or final bill of the work, to the contractor.  
 Payment for the works done by the contractor will be based on recorded and accepted measurement put for payment to be invariably made by putting signature (with seal) of the contractor (or his/ their authorized representative). The contractor or his / their authorized representatives are advised to take measurements jointly with the officials of NKDA. In case of failure of his/their part either to take measurement jointly and /or acceptance of the recorded measurement, within a reasonable time, measurement taken by the department shall be considered as final for making payment. Similar acceptance is also essential for level records and survey data, field books etc.
- 11) **Idle labour, idle rent and hire charges etc.:**  
 No claim of any category and type, on this ground shall be entertained. The contractor and NKDA shall make every effort that such situation does not arise.
- 12) **Testing and Testing Equipment:** Testing of materials, to be used in work and the quality of finished work on quality control aspect, is to be undertaken by the contractor at own cost, with facilities provided at site and / or through approved (by NKDA) Test Houses / Laboratories. All materials and workmanship shall be in accordance with the specifications laid down in the contract and also as per P.W.D. and IS Codes. The Engineer-in-Charge reserves the right to test, examine and measure the material / workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The contractor shall provide such assistance, instrument machine, labour and materials as the Engineer-in-Charge may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the Engineer-in-Charge without any extra cost. Beside this, he/they will carry out tests from outside Laboratory as per instruction of Engineer-in-Charge. The cost of all such tests would be borne by the agency.  
 Should the Executive Engineer or his representative consider it necessary to satisfy himself / themselves as to quality of work, the contractor shall offer sample of work done as necessary, pull down reasonable part of the work required for inspection and testing. The contractor shall bear the cost of pulling down and shall make good the same at own cost and to the full satisfaction of E-I-C without any claim for payment
- 13) **Security Deposit:**  
 Retention money towards performance Security shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on the money retained for Security Deposit. Notwithstanding anything as mentioned in clause 13 of WBF2912, the security deposit for the entire work i.e 3% of the total value of the work will be released in six months after successful completion. Service level T& C applicable.
- 14) **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.E.Q. & other Documents (online) (Publishing Date)	13.03.2023

2	Documents download start date (Online)	13-03-2023 from 6:00P.M.
3	Documents download end date (Online)	21-03-2023 up to 6:00 P.M
6	Bid submission start date (Online)	13-03-2023 from 4:00P.M.
7	Bid submission closing date (Online)	21-03-2023 at 6:00 P.M
8	Bid opening date for Technical Proposals (Online)	23-03-2023 at 11:00 A.M.
9	Last Date of uploading list for Technically Qualified Bidder(online)	Will be intimated in due course.
10	Date for opening of Financial Proposal (Online).	Will be intimated in due course.

**15) Earnest Money:**

- a) Earnest money of Rs.17,500.00 (Rupees seventeen thousand and five hundred) only to submit in the form of ICICI Bank online/ RTGS/NEFT from scheduled Bank, in favor of “**Newtown Kolkata Development Authority**” payable at Kolkata balance amount covering 2% of the quoted amount to be submitted in bank draft / pay order at the time of making agreement by the successful tenderer.
  - b) Earnest Money for the successful tenderer will be retained and converted as Initial Security deposit. The Balance security deposit @ 1% will be deducted from on-going bills to cover 3% of the total value of work done.
  - c) The security deposit for the original work (i.e. excluding 6 months operation and maintenance) of the successful tenderer will be refunded after defect liability period as stipulated in relevant clause of the tender document.
- 16) The tenderers are bound by the terms & conditions of WBF 2911(ii) along with specification, notice for calling Tenders, Special terms & condition, Information to Bidders, Schedule of works etc, which forms a part and parcel of this contract.
- 17) Income Tax, GST & PF will be deducted as per Govt. orders issued from time to time and would be applicable on the date of making payment of the bills. Building & other construction workers cess @ 1.0% will be deducted from progressive bills in pursuance with G.O. no. 599A/ 4M – 28 / 06 dated 27/09/2006.
- 18) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expenses.
- 19) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. New Town Kolkata Development Authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.
- 20) Prospective applicants are advised to note carefully the eligibility criteria before tendering the bids.
- 21) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 22) **The intending tenderers are required to quote the rate *online*.**
- 23) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

- 24) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 25) If there be any objection regarding prequalification of any Agency the same should be lodged online to Chief Engineer, New Town Kolkata Development Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond the said time schedule no objection will be entertained.
- 26) Before issuance of WORK ORDER, the Tender Inviting Authority may verify the credential and other documents of the lowest tenderer in original, if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances and his/their offer will be treated as cancelled.
- 27) If any discrepancy arises between two similar clauses on different notification, the clause superseding others will be solely as per the discretion of the Tender inviting authority.
- 28) The successful Tenderer whose tender is accepted shall make formal agreement in WBF 2911 (ii) along with bid documents in triplicate, within 7 (seven) days from the date of issue of work order by Executive Engineer, New Town Kolkata Development Authority on payment of usual charges which is non-refundable under any circumstances and submit the same duly signed by him/them to this office. If the contractor fails to perform the formalities within the specified period the Tender is liable to be cancelled and the Earnest Money will be forfeited as per relevant clauses under memorandum of WBF 2911(ii).
- 29) **Qualification criteria:**  
The tender inviting and Accepting Authority will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria as stipulated in relevant clauses of this NIEQ.  
The eligibility of a bidder will be ascertained on the basis of the document(s) submitted in support of the minimum criteria. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice to take any penal action against him/them as may be deemed fit by the Tender Accepting Authority.
- 30) **No. price preference and other concession will be allowed as per order no 8648 – F(T) dated 12.10.2012.**
- 31) Agencies are required to give a work Programme preferably in the form of a bar-chart and to approve it by the EIC (Engineer-in-Charge) before commencement of work and if progress of work abruptly differs from the given work program, the undersigned may terminate the work order at any point of time.
- 32) Unless otherwise stipulated, all the works are to be done as per general conditions and general specifications of the latest edition of 'PWD (Electrical)/(W.B) Schedule
- 33) In case of any inadvertent typographical mistake in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and/or technically sanctioned estimate.
- 34) Intending tenderer should note that he will have to work simultaneously with other contractors already entrusted with other work or with contractors to be entrusted with other work in future in the same site. The contractor will have to work in close co-operation and harmony with all the contractors engaged in the project. Any claim for idle labour, for any reason whatsoever, will not be entertained under any circumstances.

- 35) NKDA will not be held responsible for making payment against any anticipated profit and/or compensation for any losses or price escalation whatsoever for the works as stated in the annexure of this NleQ. Rates should be quoted accordingly.
- 36) The address as furnished by the contractor shall be deemed as the postal address of this office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.
- 37) Arbitration clause of WBF 2911(ii) stands deleted. Any dispute related to the contract will have to be settled in Calcutta High Court.
- 38) Any Corrigendum, notification in connection to this NleQ will be published in the official website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org)) as well as <https://wbtenders.gov.in> . The applicants are requested to please follow the websites for such notifications, corrigendum etc.

39) **Scope of work:**

1. Manpower of one Skill electrician and one semi-skilled for operation and maintenance of Solar Power Plants system at New Town under NKDA. This item includes the labour cost and traveling allowance of daily observation and operation as well as everyday maintenance, power generation report including replacement of tit-bit materials and marking arrangement fixing with sundry materials including guarding the system and making arrangement of necessary accessories. Six months from the month of April'22. Agency should pay laborers as per WB Government Labour Commissioner Circular
2. Weekly Cleaning of any bird droppings / dust / mud on Solar PV module surface of on-Grid Solar Power plants in 11 different locations under NKDA in the new town and report to EIC. This item includes labor cost, TA, provide solar panel cleaning solution, pipe, bucket, water glass cleaning brush, marking arrangement fixing with sundry materials and making arrangement of necessary accessories. The maintenance period starts from April'23.

40) **The tender document consists of:**

- i) WBF2911.

**Executive Engineer (E)**

**New Town Kolkata Development Authority**

**Memo No. 2261/1(8)/NKDA/EE-E/2023**

**Date: 13-03-2023**

**Copy forwarded for information to:-**

- i) The Chief Executive Officer, New Town Kolkata Development Authority.
- ii) The Chief Executive Officer, New Town Kolkata Green Smart City Corporation Ltd.
- iii) The Chief Engineer, New Town Kolkata Development Authority.
- iv) The Finance Officer, New Town Kolkata Development Authority.
- v) The Assistant Engineer (E), New Town Kolkata Development Authority.
- vi) P.A to the Chairman, New Town Kolkata Development Authority.
- vii) Office copy of NKDA.
- viii) Official Website of New Town Kolkata Development Authority ([www.nkdamar.org](http://www.nkdamar.org))

**Executive Engineer (E)**

**New Town Kolkata Development Authority**