



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

No.2930/NKDA/Admn-02/2009

Dated, the 14th August, 2013

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from reliable agencies for manual & vacuum cleaning & disinfection of Servers, Computers & peripherals, Telephones, Fax etc. installed in both the office buildings of New Town Kolkata Development Authority located at 03, and 01 MAR, New Town, Kolkata - 700 156 in respect of the following equipment and as per terms and conditions:-

Sl.No.	Description of items	Quantity	Unit Rate	Amount
1.	Servers	02 Nos.		
2.	Desktop PCs	54 Nos.		
3.	Printers	33 Nos.		
4.	Telephone	23 Nos.		
5.	Intercom	48 Nos.		
6.	Fax	01 No.		

Terms and Conditions

- 1) The rate should be quoted for each and every equipment and the rates should be quoted in figures and words separately.
- 2) Payment will be made on monthly basis after expiry of the month supported with working sheets duly signed by the users.
- 3) Last date of submission of quotation is 23-08-2013 upto 15-00 hours and will be opened at 15-30 hours on the same day.
- 4) The undersigned reserves the right to reject any or all the quotations so received without assigning any reason whatsoever.
- 5) Interested agencies are requested to submit their quotations with the requisite documents to the office of the undersigned well within the scheduled date.
- 6) Contract will be made for a period of one year. This Authority has right to cancel the order at any point of time during the contract period.


Administrative Officer
New Town Kolkata Development Authority

No.2930/1(3)/NKDA/Admn-02/2009

Dated, the 14th August, 2013

Copy forwarded to:

1. The Finance Officer, New Town Kolkata Development Authority.
2. P.A to the Chairman, New Town Kolkata Development Authority.
3. Office Notice Board.


Administrative Officer
New Town Kolkata Development Authority