



# NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)  
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo. No.629/NKDA/Admn-167/2011

Dated : 22.02.2013

## NOTICE


### CONTRACTUAL ENGAGEMENT OF RETIRED GOVT. EMPLOYEES.

Applications are invited from Retired Employees of State Government/Central Government and Government Undertakings for engagement in the following posts on contractual basis, having eligible criteria as mentioned against each.

1. Assistant Architect (one) ..... (i) Should be a Bachelor in Architecture from any recognized University.  
(ii) Should have served under Govt. Departments/ Govt. Undertakings as an Architect .  
(iii) Should be a valid member of Council of Architecture.  
(iv) Knowledge in AUTOCAD/AUTOLIP will be preferred.
2. Supervisor(one) (i) Graduate in any discipline.  
(ii) Retired from Govt./Govt. Undertaking Service from the post not below the rank of Section Officer or equivalent. Should have elementary knowledge in computer operation.
3. Clerk(one) .... (i) Retired from the post of UDA/UDC preferably from Govt. Secretariat/Directorate/Collectorate. Elementary knowledge in computer operation and computer typing will be preferred.
4. Cashier(one) (i) Retired Govt. employee having well experience in handling Cash, maintaining Cash Book and having knowledge in dealing cash related matters and Computer Operation.
5. Peon(one) (i). Retired Group-D employee preferably worked as Office Peon in the Govt. Secretariat/Directorate/Collectorate/Govt.Undertakings.

#### Other Conditions:-

- A. Applicants must be within 64 years of age as on 01.01.2013
- B. The initial tenure of engagement will be for a period of 6(six) months which may be extended further, if found satisfactory.
- C. Selection will be made on the basis of interview and past service records and decision of the Authority in this regards is final.
- D. The payment of remuneration will be made as under:-
  1. Assistant Architect .... Consolidated amount of Rs.21,000/=
  2. Field Supervisor .... Consolidated amount of Rs.18,000/=
  3. Clerk /Cashier .... Consolidated amount of Rs. 13,000/=
  4. Peon ... Consolidated amount of Rs.9,000/-
- E. Willing candidates should submit application(s) in plain paper along with bio-data mentioning name, Postal address, Contact numbers, Age, Qualification & Experience, Name of the Department last served, Name of the post last held and a passport-size recent photograph. Applications must reach to THE CHIEF EXECUTIVE OFFICER, NEW TOWN KOLKATA DEVELOPMENT AUTHORITY, 03, MAJOR ARTERIAL ROAD, NEW TOWN, KOLKATA-700156 within 31<sup>st</sup> MARCH, 2013.

  
Chief Executive Officer  
New Town Kolkata Development Authority.